

NYSDOH Hepatitis C Virus (HCV) Testing Program - *Enrollment Checklist*

Targeted Testing Plan:

- Testing sites, targeted populations, and goals identified.

Limited Service Laboratory (LSL) Registration Certificate to conduct CLIA-waived testing:

- LSL Registration Certificate must be valid and include *HCV, Rapid*.
- Programs conducting HCV testing in the field should also include *Community Screening*.
- If *HCV, Rapid* is not currently listed on the certificate, a DOH-4236(e) must be completed and submitted to the Clinical Laboratory Evaluation Program (CLEP). LSLs information, forms and an agency level registry, can be found on CLEP's website: <http://www.wadsworth.org/regulatory/clep/limited-service-lab-certs>.

Linkage Agreement

- Enrolling programs must have at least one written linkage agreement/MOU. Sample linkage agreements are available upon request and HCV Testing Program Staff are available to assist with potential linkage partners.
- Linkage agreements must include language that the health care provider will at minimum conduct HCV RNA testing and for those with detectable HCV RNA, provide or refer for follow-up HCV care and treatment.

Policies and Procedures

- Submit HCV rapid testing policies and procedures for review by HCV Testing Program Staff (these do not need to be submitted to and approved by CLEP).

Training (Orasure Technologies – Rapid Test Device Training)

- Device training is provided by an Orasure Technologies representative or a qualified person with knowledge of how to perform the test. Staff competency must be assessed and documented.

Training (HCV RNA by Dried Blood Spot- Optional)

- Dried Blood Spot (DBS) training is provided by DOH Screening and Linkage to Care staff or a qualified person with knowledge of how to perform the test. Staff competency must be assessed and documented.

Training (General HCV Education)

- All testing staff should complete HCV-specific educational training on prevention, transmission, disease progression, diagnosis and treatment. Training information can be found at: <https://www.hivtrainingny.org/>, <https://hepfree.nyc/resource-ny-trainingresources/> (NYCDOHMH offered); other training approved on individual basis.

Access to Health Commerce System (HCS)

- Staff who will be responsible for data reporting to NYSDOH will need an active Health Commerce System (HCS) account. HCS accounts cannot be shared. Information on how to get an HCS account will be discussed during enrollment.

Data Reporting in the AIDS Institute Reporting System (AIRS)

- In partnership for receiving free testing supplies, enrolled programs are required to collect and enter client demographic, risk history and HCV test information in AIRS for all clients tested (both reactive and non-reactive).

HCV Testing Program Resources

- New York State Hepatitis C Rapid Testing Program Implementation Guide: https://www.health.ny.gov/diseases/communicable/hepatitis/hepatitis_c/implementation_guide/index.htm
- HCV Educational Materials: All materials are free of charge. https://www.health.ny.gov/diseases/communicable/hepatitis/hepatitis_c/educational_materials.htm

HCV Screening and Linkage to Care Program contact: hepatabc@health.ny.gov