

Voluntary Water Conservation Notice

The water levels at _____ (PWS NAME) are currently at critically low levels due to _____. To maintain a reliable source of potable water for essential needs we are asking **all residents** to immediately take steps to **voluntarily conserve water**. Conservation measures will remain in place until _____.

This Voluntary Water Conservation Notice applies to

(describe area or attach map)

*Our water system is currently operating as normal and meeting the community's needs. **However**, if voluntary conservation measures are unsuccessful mandatory conservation measures may be enacted. The community's cooperation is vital to ensure that there is enough water for everyone during this challenging period.*

Some Ways to Help:

- Limit or eliminate lawn and garden watering.
- Avoid washing vehicles, driveway, or outdoor areas with water.
- Fix any leaks in faucets, toilets, and pipes.
- Take shorter showers.
- Turn off tap water while brushing teeth and while hand washing dishes.
- Run dishwasher and washing machine only when full.
- Contact the water department to turn off the water at properties that will be vacant for a long time.

For more information, please contact:

_____ of the _____ at _____
(name of person) (name of Public Water System) (phone number)

Please share this information with other people who drink this water, especially anyone who may not get this notice directly (for example, people in apartments, nursing homes, schools, and businesses).

You can do this by posting this notice in a public place or distributing copies by hand or mail.

State Water System ID#: _____ Date distributed: _____