

**Summary Budget**

This form must be used by applicants to provide a detailed budget justification. For each line item provide a full description of the item, justification of the need for the item as it relates to the resident priorities identified, and explanation of how costs were determined. *Additional pages may be added but must all conform to this format and include the Resident Council Representative Approval or Resident Petition in Support.*

Budget Line Items	Capital Improvement Project Funds Requested	Local Assistance Project Funds Requested
Air Conditioners (wall units in individual resident apts as needed for newly designated EHP apt, replacement of broken units, etc.): \$650/ea x 5	\$3,250	
A/C units install & removal- \$35 per install or removal x 5	\$350	
Apt window cleaning (The program provides housekeeping services that include cleaning of the inside of apartment windows, but we are unable to access the outside of the apartment windows of the 10 story building – that service must be outsourced to be provided, and is an enhancement above and beyond regulatory required program services.): \$75/3 windows x 34 apts	\$2,550	
Apt carpet washing (The regulated housekeeping of the facility provides for regular vacuuming in resident apartments. Carpet washing is to address carpets staining beyond normal use, often from the high prevalence of resident use of wheelchairs/walkers/canes), and to reduce allergens. This is deep cleaning, beyond the capabilities of program staff, and must be outsourced and paid for. It is superior to and not supplanting regulated housekeeping.): \$175 x 34 apts	\$5,950	
Apt Vent Cleaning (The program provides housekeeping services that include cleaning of the outside of the vents in the apartment kitchen and bathroom, but we are unable to access the inner air ducts. This is deep cleaning of dust mites and allergens with special equipment, beyond the capabilities of program staff, and must be outsourced and paid for. It is superior to and not supplanting regulated housekeeping.): \$150 x 34 apts	\$5,100	
Apt upgrades: alternative flooring: installation: \$875/apt x 1 apt	\$875	
Apt Furniture (The facility intends to use the funds to purchase furniture beyond the regulatory required minimum household furniture. Funds would be used for "upgraded" and higher quality furniture such as: double and queen sized beds, additional dressers/bureaus, additional tables and floor lamps, sofas, love seats, larger tables and additional chairs. These items are superior to and in addition to the regulatory requires furnishings.)	\$2,155	
<b>Total Requested Per Funding Source</b>		
<b>Total Funding Requested</b>		Page 1 of 2

- o **RESIDENT COUNCIL REPRESENTATIVE APPROVAL:** I, Leola Hill (name of representative), have reviewed the Proposed EQUAL 2025-2026 Spending Plan for NY Foundation Clinton Gardens EHP #5 (name of facility), 420-S-376 (operating certificate #), and agree that the proposed use of these funds is consistent with the priorities of SSI/SSP/SN residents' priorities.

Resident Council Representative Signature: Leola Hill

- o **RESIDENT PETITION IN SUPPORT:** We, the undersigned, are SSI/SSP/SN recipients residing at \_\_\_\_\_ (name of facility), \_\_\_\_\_ (operating certificate #). We have reviewed the Proposed EQUAL 2025-2026 Spending Plan and agree that the proposed use of funds is consistent with our priorities.

Resident Name: \_\_\_\_\_ Resident Signature: \_\_\_\_\_  
 Resident Name: \_\_\_\_\_ Resident Signature: \_\_\_\_\_  
 Resident Name: \_\_\_\_\_ Resident Signature: \_\_\_\_\_

**INCOMPLETE WITHOUT RESIDENT(S) SIGNATURE(S)**

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Budget Line Items	Capital Improvement Project Funds Requested	Local Assistance Project Funds Requested
Recreational Activities on-site & off-site (transportation, food, admission, decorations) based on past spending		\$2,000
Breakfast and speciality food items, and related supplies, for congregate and in-home consumption...based on past spending		\$9,801.77
Household items/supplies: Hand soap, toilet paper, paper towels, dish soap, laundry detergent, tissues, mops, brooms and dustpans, vacuums, etc...based on past spending. (Items are given directly to the residents for their own personal use and does not supplant regulated housekeeping.)		\$5,271.18
Holiday Gift Cards (Residents have been counseled that these gift cards cannot be used for items such as tobacco, alcohol, firearms. The operator will have the residents sign an agreement that they will not use these cards for alcohol, tobacco, or firearms upon receipt of their card.): \$75 + \$5.95 activation fee= \$80.95 x 39 residents		\$3,157.05
<b>Total Requested Per Funding Source</b>	\$20,230.00	\$20,230.00
<b>Total Funding Requested</b>	\$40,460.00	

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Resident Name: \_\_\_\_\_ Resident Signature: \_\_\_\_\_  
 Resident Name: \_\_\_\_\_ Resident Signature: \_\_\_\_\_  
 Resident Name: \_\_\_\_\_ Resident Signature: \_\_\_\_\_

**INCOMPLETE WITHOUT RESIDENT(S) SIGNATURE(S)**