

**Summary Budget**

This form must be used by applicants to provide a detailed budget justification. For each line item provide a full description of the item, justification of the need for the item as it relates to the resident priorities identified and explanation of how costs were determined. *Additional pages may be added but must all conform to this format and include the Resident Council Representative Approval or Resident Petition in Support.*

Budget Line Items	Capital Improvement Project Funds Requested	Local Assistance Project Funds Requested
Dining Room furniture - tables & chairs - existing furniture is worn - furniture is over 20 years old no longer comfortable tables are worn	\$ 20,950.00	
Monthly Entertainment		\$ 2,000.00
Faculty Annual Anniversary Party		\$ 3,000.00
Resident Christmas party		\$ 2,000.00
Resident Christmas gifts		\$ 2,000.00
Flowers, mulch, annuals/ perennials landscaping front of building		\$ 5,000.00
<b>Total Requested Per Funding Source</b>	<b>20,950.00</b>	<b>20,950.00</b>
<b>Total Funding Requested</b>	<b>\$ 41,900.00</b>	

o **RESIDENT COUNCIL REPRESENTATIVE APPROVAL:** I, Judith Callow (name of representative), have reviewed the Proposed EQUAL 2024-2025 Spending Plan for Presbyterian Residential Care (name of facility), 510-E-065 (operating certificate #), and agree that the proposed use of these funds is consistent with the priorities of SSI/SSP/SN residents' priorities.

(X) Judith Callow (X) 1-10-25

o **RESIDENT PETITION IN SUPPORT:** We, the undersigned, are SSI/SSP/SN recipients residing at \_\_\_\_\_ (name of facility), \_\_\_\_\_ (operating certificate #). We have reviewed the Proposed EQUAL 2024-2025 Spending Plan and agree that the proposed use of funds is consistent with our priorities.

Resident Name: \_\_\_\_\_ Resident Signature: \_\_\_\_\_  
 Resident Name: \_\_\_\_\_ Resident Signature: \_\_\_\_\_  
 Resident Name: \_\_\_\_\_ Resident Signature: \_\_\_\_\_

**INCOMPLETE WITHOUT RESIDENT(S) SIGNATURE(S)**

(X) Judith Callow (X) 1/30/25

This form must be submitted to [ltresidentialsupport.equal@health.ny.gov](mailto:ltresidentialsupport.equal@health.ny.gov) no later than thirty (30) calendar days from the date of a New York State Department of Health Award Letter. Submission does not mean approval. All submissions will be reviewed by the Department.

Should your proposed plan include disallowable expenses or otherwise required revisions, you will be afforded a **one-time** revision allowance. You will have fifteen (15) days from the date of notice by the Department to respond. Failure to submit an approvable plan within the deadline may result in a reduction to, or rescinding of, your award. All submissions must include the Resident Council Representative Approval or Resident Petition in Support.

The Department reserves the right to remove any disallowable expenses and reduce or rescind awards accordingly.

Capital Improvement Projects	Amount Awarded:
These funds are used to enhance the physical environment of the facility and promote a higher quality of life for residents.	\$ 20,950.00
Local Assistance Projects	Amount Awarded:
These funds are used to support improvements to the quality of life for adult care facility residents by funding projects including clothing allowances, resident training to support independent living skills, improvements in food quality, outdoor leisure projects, and cultural, recreational, and other leisure events.	\$ 20,950.00

Total Amount of Funding: \$ 41,900.00

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Budget Line Items	Capital Improvement Project Funds Requested	Local Assistance Project Funds Requested
activity games, bingo prizes		\$ 3,000.00
outside chairs to allow residents to sit on balcony in front circle		\$ 250.00
Bedding for residents, comforters, bedspreads, pillow		\$ 3,100.00
<b>Total Requested Per Funding Source</b>	\$ 20,950.00	\$ 20,950.00
<b>Total Funding Requested</b>	\$ 41,900.00	

**RESIDENT COUNCIL REPRESENTATIVE APPROVAL:** I, \_\_\_\_\_ (name of representative), have reviewed the Proposed EQUAL 2024-2025 Spending Plan for \_\_\_\_\_ (name of facility), \_\_\_\_\_ (operating certificate #), and agree that the proposed use of these funds is consistent with the priorities of SSI/SSP/SN residents' priorities.

**RESIDENT PETITION IN SUPPORT:** We, the undersigned, are SSI/SSP/SN recipients residing at \_\_\_\_\_ (name of facility), \_\_\_\_\_ (operating certificate #). We have reviewed the Proposed EQUAL 2024-2025 Spending Plan and agree that the proposed use of funds is consistent with our priorities.

Resident Name: \_\_\_\_\_  
 Resident Name: \_\_\_\_\_  
 Resident Name: \_\_\_\_\_

Resident Signature: \_\_\_\_\_  
 Resident Signature: \_\_\_\_\_  
 Resident Signature: \_\_\_\_\_

**INCOMPLETE WITHOUT RESIDENT(S) SIGNATURE(S)**

APPROVED  
 2024-2025 EQUAL

Digitally signed by APPROVED  
 2024-2025 EQUAL  
 Date: 2025.02.14 12:12:26  
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**Attachment 1**

**EQUAL 2024-2025 Proposed Spending Plan**

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*Should your proposed plan include disallowable expenses or otherwise required revisions, you will be afforded a **one-time** revision allowance. You will have fifteen (15) days from the date of notice by the Department to respond. Failure to submit an approvable plan within the deadline may result in a reduction to, or rescinding of, your award. All submissions must include the Resident Council Representative Approval or Resident Petition in Support.*

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<b>Capital Improvement Projects</b>	<b>Amount Awarded:</b>
<i>These funds are used to enhance the physical environment of the facility and promote a higher quality of life for residents.</i>	

<b>Local Assistance Projects</b>	<b>Amount Awarded:</b>
<i>These funds are used to support improvements to the quality of life for adult care facility residents by funding projects including clothing allowances, resident training to support independent living skills, improvements in food quality, outdoor leisure projects, and cultural, recreational, and other leisure events.</i>	

**Total Amount of Funding:** \_\_\_\_\_