

**Attachment 1**

**EQUAL 2024-2025 Proposed Spending Plan**

*This form must be submitted to [ltresidentialsupport.equal@health.ny.gov](mailto:ltresidentialsupport.equal@health.ny.gov) no later than thirty (30) calendar days from the date of a New York State Department of Health Award Letter. Submission does not mean approval. All submissions will be reviewed by the Department.*

*Should your proposed plan include disallowable expenses or otherwise required revisions, you will be afforded a **one-time** revision allowance. You will have fifteen (15) days from the date of notice by the Department to respond. Failure to submit an approvable plan within the deadline may result in a reduction to, or rescinding of, your award. All submissions must include the Resident Council Representative Approval or Resident Petition in Support.*

*The Department reserves the right to remove any disallowable expenses and reduce or rescind awards accordingly.*

<b>Capital Improvement Projects</b>	<b>Amount Awarded:</b>
<i>These funds are used to enhance the physical environment of the facility and promote a higher quality of life for residents.</i>	\$29,334.00

<b>Local Assistance Projects</b>	<b>Amount Awarded:</b>
<i>These funds are used to support improvements to the quality of life for adult care facility residents by funding projects including clothing allowances, resident training to support independent living skills, improvements in food quality, outdoor leisure projects, and cultural, recreational, and other leisure events.</i>	\$29,334.00

**Total Amount of Funding:**                     \$58,668

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**Summary Budget**

This form must be used by applicants to provide a detailed budget justification. For each line item provide a full description of the item, justification of the need for the item as it relates to the resident priorities identified and explanation of how costs were determined. *Additional pages may be added but must all conform to this format and include the Resident Council Representative Approval or Resident Petition in Support.*

Budget Line Items	Capital Improvement Project Funds Requested	Local Assistance Project Funds Requested
Living Room upgrade – replacement of furniture and lighting upgrade	9,000	
Bathroom renovations	7,200	
Bedroom Furniture upgrade in resident rooms	13,500	
Gardening patio upgrade		3,500
Develop Exercise Program (Gym memberships, transportation to gym, & buy some equipment in home)		14,000
Monthly birthday parties, BBQ in season, Outings		6,000 (500/month)
Food Menu upgrade		6,000 (500/month)
<b>Total Requested Per Funding Source</b>	<b>\$29,700</b>	<b>\$29,500</b>
<b>Total Funding Requested</b>	<b>\$59,200</b>	

o **RESIDENT COUNCIL REPRESENTATIVE APPROVAL:** I, Wayne Knapf (name of representative), have reviewed the Proposed EQUAL 2024-2025 Spending Plan for Swan Lake Adult Home (name of facility), 710-F-00 (operating certificate #), and agree that the proposed use of these funds is consistent with the priorities of SSI/SSP/SN residents' priorities.

o **RESIDENT PETITION IN SUPPORT:** We, the undersigned, are SSI/SSP/SN recipients residing at \_\_\_\_\_ (name of facility), \_\_\_\_\_ (operating certificate #). We have reviewed the Proposed EQUAL 2024-2025 Spending Plan and agree that the proposed use of funds is consistent with our priorities.

Resident Name: \_\_\_\_\_ Resident Signature: \_\_\_\_\_  
 Resident Name: \_\_\_\_\_ Resident Signature: \_\_\_\_\_  
 Resident Name: \_\_\_\_\_ Resident Signature: \_\_\_\_\_

**INCOMPLETE WITHOUT RESIDENT(S) SIGNATURE(S)**

APPROVED  
2024-2025 EQUAL

Digitally signed by APPROVED  
2024-2025 EQUAL  
Date: 2025.02.19 10:21:19  
-05'00'

*Wayne Knapf*