

McHARRIE POINTE
SPECIAL NEEDS ASSISTED LIVING RESIDENCE
ADDENDUM TO
RESIDENCY AGREEMENT

This is an addendum to a Residency Agreement made between Syracuse Home Association, doing business as McHarrie Pointe (the “Operator”), _____, (the “Resident” or “You”), _____, (the “Resident’s Representative”), _____, (the “Resident’s Legal Representative”). Such Residency Agreement is dated _____.

This Addendum adds new sections and amends, if any, only the sections specified in this Addendum. All other provisions of the Residency Agreement shall remain in effect, unless otherwise amended in accordance with the Agreement. This Addendum must be attached to the Residency Agreement between the parties.

I. SPECIAL NEEDS ASSISTED LIVING CERTIFICATION

The Operator is currently certified by the New York State Department of Health to provide Special Needs Assisted Living at McHarrie Pointe, located at 7740 Meigs Road, Baldwinsville, New York 13027.

II. REQUEST FOR AND ACCEPTANCE OF ADMISSION

You or Your Resident Representative or Legal Representative have requested that You become a Resident at this Special Needs Assisted Living Residence (the “Residence”) and the Operator has accepted such request.

III. SPECIALIZED PROGRAMS, STAFF QUALIFICATIONS AND ENVIRONMENTAL MODIFICATIONS

Attached as Exhibit S.N. #1 and made a part of this Agreement is a written description of:

- Specialized services to be provided in the Special Needs Residence;
- Staffing levels;

- Staff education and training and work experience, and professional affiliations or special characteristics relevant to serving persons with specific special needs;
- Any environmental modifications that have been made to protect the health, safety and welfare of residents.

IV. ADDENDUM AGREEMENT AUTHORIZATION

We, the undersigned, have read this Addendum Agreement, have received a duplicate copy thereof, and agree to abide by the terms and conditions therein.

Dated: _____

(Signature of Resident)

Dated: _____

(Signature of Resident's Representative)

Dated: _____

(Signature of Resident's Legal Representative)

Dated: _____

(Signature of Operator or Operator's Representative)

EXHIBIT S.N. #1

SPECIALIZED PROGRAMS, STAFF QUALIFICATIONS AND ENVIRONMENTAL MODIFICATIONS

Listed below are the specialized programs, staff qualifications and environmental modifications provided to residents in the McHarrie Pointe Special Needs Assisted Living Residence:

A. SPECIALIZED PROGRAMS

In addition to the services provided pursuant to the Agreement, a resident of the Special Needs Assisted Living Residence is entitled to receive the services approved to be offered by the Operator and consistent with the Resident's Individualized Service Plan.

The Operator will provide a comprehensive and coordinated program to regularly observe and assess in a professional, respectful, competent, and timely manner the Resident's need for services.

1. SUPERVISION

- a. The Operator will maintain knowledge of the general whereabouts of each resident.
- b. In the event a resident is absent from the Residence and the resident's whereabouts are unknown, immediate efforts shall be undertaken to:
 - i. Locate the resident;
 - ii. Notify the Village of Baldwinsville Police Department and the Department's regional office; and

- iii. Notify the resident's family and representative, unless a different time frame has been agreed upon pursuant to the Agreement.
- c. Sufficient staff to supervise residents and respond to their needs will be available on all shifts.

2. MEDICATION

When disruptive or aggressive behaviors are exhibited, the Operator will evaluate the Special Needs Assisted Living resident, determine precipitating factors, make staff aware of precipitating factors that need to be avoided, and develop a plan to include successful interventions and to promote the highest level of resident function.

3. CASE MANAGEMENT

- a. The Operator will assist the Special Needs Assisted Living resident to maintain family ties by assisting residents' family members and representatives to:
 - i. Adjust to and remain involved with the resident's initial placement and continued residence in the Special Needs Assisted Living Residence;
 - ii. Establish, operate and maintain individual and collective methods or recommendations for change or improvement in Residence operations and programs, regarding both individual and congregate resident-related issues;
 - iii. Remain active in the care planning process for the resident; and

- iv. Remain informed in a timely manner about significant issues regarding the resident's care and supervision needs and changes made to the care plan.
- b. Individualized Service Plans and case management records will identify when a resident is periodically resistant to the provision of personal care services by staff of the Special Needs Assisted Living Residence and include a plan for addressing such services.

4. ACTIVITIES

- a. The Operator will provide frequent individual and group activities which are geared toward individuals with special needs and which are meaningful to the residents. This programming will be based on initial and on-going, historical and current, interests, assessments and observations.
- b. There will be sufficient staff to ensure that activities programs are available throughout every day and evening.
- c. Weather permitting, residents of Special Needs Assisted Living Residences will have the opportunity and be encouraged to be outdoors, each day, with appropriate and sufficient supervision.

5. FOOD SERVICE

- a. Food will be offered outside of the usual mealtimes in a manner acceptable to the Special Needs Assisted Living resident and mindful of the resident's functional abilities, preferences and needs. The resident's care plan will reflect these needs and preferences.

- b. To ensure optimal intake at mealtimes, unless contrary to the physician's orders, prescribed nutritional supplements will be provided between and not at the same time as scheduled meals.

B. STAFFING LEVELS

The Operator will provide, either directly or through contract, sufficient nursing staff to meet the health care needs of the residents. Nursing coverage, at a minimum, will include:

1. A registered professional nurse on duty and on-site at the Residence, for eight hours per day, five days a week, and a licensed practical nurse on duty and onsite at the Residence for eight hours per day for the remainder of such week;
2. A registered professional nurse on call and available for consultation 24 hours a day, seven days a week, if not available onsite; and
3. Additional nursing coverage, as determined necessary and documented by the Resident's medical evaluation or otherwise by the Resident's attending physician and/or the ISP.
4. Direct care staffing to be provided in a ratio of one staff for every 6-8 residents during the day and evening, and one staff for every 12-15 residents at night.

At any time in which a registered professional nurse is not on duty and on-site at the Special Needs Assisted Living Residence, the Operator will provide at a minimum, directly or through contract, sufficient home health aide staff to meet the care needs of the residents. In addition to the training required by law, such home health aides will receive training in first aid and medication assistance as specified by the Department of Health and will be thoroughly oriented to procedures to be followed in emergency

situations, as approved by the Department of Health.

C. STAFF QUALIFICATIONS

Services provided to a resident of the Special Needs Assisted Living Residence will be provided by individuals appropriately trained, experienced and licensed or certified, if applicable.

The Special Needs Assisted Living Residence will employ or contract for appropriately trained personnel with professional licenses and registrations, as applicable, to provide health care services directly.

Home health aides in the Special Needs Assisted Living Residence will be trained as required by law and receive 12 hours of in-service education annually in topics relevant to their responsibilities.

D. ENVIRONMENTAL MODIFICATIONS

The Operator will include the following design features in the Special Needs Assisted Living Residence to create a protective environment for Special Needs residents:

1. An NFPA13 automatic sprinkler system throughout the building;
2. A supervised smoke-detection system throughout the building, including all bedrooms;
3. Fire protection systems directly connected to the local fire department or to a 24-hour attended central station;
4. Handrails on both sides of all resident-use corridors and stairways;

5. A centralized emergency call-system in all bedrooms easily reachable from bedside and in all resident-use toilet and bathing areas, easily reachable from each fixture;
6. Smoke barriers to divide each floor into at least two smoke compartments, neither of which shall have corridors exceeding 100 feet in length;
7. Bedrooms limited to single or double occupancy;
8. Minimum corridor widths of 60 inches; and
9. Minimum door widths of 32 inches to assure wheelchair accessibility.
10. If possible, a secure outdoor space and walkways should be provided that will allow resident to ambulate, with or without assistive devices such as wheelchairs or walkers. Such outdoor space shall have fencing or barriers that prevent injury and elopement.
11. All windows shall be equipped with mechanisms to limit window openings to a maximum of 4" and in such a way that meets emergency egress requirements to prevent elopement and prevent accidental falls.
12. Delayed egress system on all exit doors to the outside, or roof areas, as well as leading to other areas of the facility.

(Revised March 2019)