



## **Design Guidelines**

Regulation 10 NYCRR Parts 711-717 of the New York State Hospital Code mandates that Certificate of Need (CON) applications include architectural/engineering design documents demonstrating the proposed facility's compliance with Article 28 physical space requirements. This guidance outlines the design document submissions necessary for Article 28 projects.

The architectural/engineering submissions are normally divided into two components for departmental review and approval: Schematic Design, and Design Development. Final construction drawings are required prior to start of construction, although they are not subject to review.

Proposed facility space, including projects with no construction, renovations, or bed conversions of existing Article 28 facilities, must be designed and illustrate compliance with:

- Life Safety requirements of NFPA 101, 2012 edition
- Programmatic requirements of Facility Guidelines Institute (FGI), 2014 or 2018 edition
- Accessibility requirements of 2010 ADA Standards for Accessible Design

### **Schematic Design Submission**

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**Required to receive BAER Contingent Approval recommendation**

Upload schematic design (minimum 30% completion) drawings to the NYS Electronic Certificate of Need (NYSE-CON) portal.

- Consult BAER document "Drawing Submission Guidelines" which outlines the general requirements for submitting drawings.
- Consult BAER document DSG-01 "Design Submission Guideline" which outlines the required information to be included on the drawings. Submit only drawings necessary for review; full construction document sets are not required and may delay the project's review and approval.
- Confirm that the submitted schematic drawings are complete per 710.2(b)(10)(i)(a) and consistent with the CON project title, the architectural certification, and the architectural narrative.

### **Design Development Submission** (also known as State Hospital Code Drawing submission)

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**Required to receive BAER Approval recommendation**

Upload design development phase (minimum 60% completion) drawings to the NYS Electronic Certificate of Need (NYSE-CON) portal.

- Consult BAER document "Drawing Submission Guidelines" which outlines the general requirements for submitting drawings.
- Consult BAER document DSG-01 "Design Submission Guideline" which outlines the required information to be included on the drawings. Submit only drawings necessary for review; full construction document sets are not required and may delay the project's review and approval.
- Confirm that the submitted design development drawings are complete per 710.4(a)(1) and consistent with the CON project title, the architectural certification, and the architectural narrative.