

Intern _____ EMT # _____ CLI # _____

Course # _____ Supervising CIC Name _____ Supervising CIC Signature _____ CIC # _____

Regional Faculty _____ CIC # _____

☐ Check here if you are upgrading

Attached	Activity	Notes	Date
	Candidate able to find resources for NYS, reference materials for National Curriculum, and educational materials		
	*Shows competency in delivering the National Curriculum with evidence that the intern successfully delivered at least 80% of course topics. (<i>Upgrade Applicants must deliver at least seven core didactic sessions at the level they are seeking to be approved for</i>)		
	*Successfully, develop, prepare, and implement at least 2 full class didactic sessions, minimum of 2 hours each. (one must be video recorded) including lesson plans and references		
	*Successfully develop, implement, and supervise at least 2 full class psychomotor sessions, minimum of 2 hours each, including lesson plans and references		
	Complete and submit beginning State Course paperwork		
	Complete and submit State Course request paperwork		
	Complete and submit end of Course State paperwork		
	*Prepare and audit the final course folder and student folders/records		
	*Prepare, conduct, grade, and review written evaluation tool of at least 20 questions on one of the core topics, with references to the National Education Standards and at least one textbook		
	*Review student observation/clinical or field rotations for accuracy and certification requirements		

Attached	Activity	Notes	Date
	*Coordinate at least one simulation session with debriefing rubric		
	Prepare and coordinate a final summative psychomotor practical skills exam		
	Prepare and administer a written student remediation plan		
	Remediate at least one behavioral/affective domain concern		
	Candidate able to articulate roles and responsibilities of CIC, and course sponsor administrator		
	*One successful didactic audit by Supervising CIC		
	*One successful didactic audit and portfolio review by Regional Faculty		
	One successful video audit, with review from candidate		
	Two surveys conducted by the students and evidence of review by supervising CIC and intern. One survey midway through course and the second at the end of course.		

* Upgrade Applicants must complete these specific items only.

Does this instructor meet the minimum expectations to competently educate effectively? If not, elaborate, and include recommendation to meet the minimum expectations to educate effectively.



Regional Faculty Notes on Intern:

Are you recommending successful completion of the internship?

- Yes
- No

If not, explain next steps for candidate in order to achieve your recommendation:

Intern Signature _____ Date _____

Regional Faculty Signature _____ Date _____