



Affidavit of Destruction of SPARCS Data

In accordance with the policy of the New York State Department of Health and the Statewide Planning and Research Cooperative System (SPARCS) program, I, hereby confirm and attest that all copies of SPARCS data in the possession of my institution or organization for the SPARCS request number(s) and data year(s) listed below, including any subsets and derivatives, have been destroyed.

Table with 2 columns: Request Number, Data Years

Signature of Organizational Representative

Organization/Institution Name

Date

Reason for SPARCS data destruction (select one):

End of project/expiration of SPARCS project approval

Destruction of identifiable data elements after approved linking/geo-coding

If you are attesting to the destruction of identifiable data elements after approved linking/geo-coding, please list the data elements that have been destroyed:

Empty box for listing destroyed data elements

Describe the method used to destroy the data:

Empty box for describing the destruction method

Submit your signed and notarized affidavit to the SPARCS program at sparcs.requests@health.ny.gov.

Notary Acknowledgment:

State of _____

County of _____.

Given under my hand and official seal this ___ day of _____, 20___. By _____.

Notarization



Rider for SPARCS Data Stored by a Cloud Services Provider

In accordance with the data request application and SPARCS Program approval for the above-listed project(s), SPARCS data provided to my organization or institution has been stored in a third-party virtual environment maintained and operated by the Cloud Services Provider listed below.

Name of Cloud Services Provider

Data Center Location (Region, etc.)

I hereby confirm and attest as follows:

- The SPARCS data hosted by the above-listed Cloud Services Provider has been deleted or destroyed in accordance with the following approved method as described in NIST 800-53 rev.5 or higher:
 - Media Sanitization – Remote Purging or Data Wiping
 - Cryptographic Erasure
- The above-listed Cloud Services Provider’s data sanitization and destruction policies meet or exceed the data security and data destruction standards reflected in New York State Information Technology Services (NYS ITS) policy [NYS-S13-003](#).
- The SPARCS data provided to my organization has at all times been stored on servers that are physically located within the continental United States consistent with New York State Department of Health and SPARCS policy

Signature of Organizational Representative

Organization/Institution

Date