



Department of Health

Invitation for Bid (IFB) # C041226 Epidemiologic and Program Evaluation Staffing

Amendment #1

The following are official modifications, which are hereby incorporated into IFB C041226: **Epidemiologic and Program Evaluation Staffing**. The information contained in this amendment prevails over the original RFP language. For all amendments below, deleted language appears in strikethrough (“xxx”) and added language appears in red text.

3.0 MINIMUM QUALIFICATIONS TO BID

3.1 Mandatory Qualifications

The New York State Department of Health will only accept Bid proposals from Bidders who meet all of the following specified minimum requirements:

- Bidders must have a minimum of three (3) years of experience as an employer (hiring and placement) ~~within the Capital District~~ of four (4) or more professional level staff such as evaluation specialists or epidemiologists.
- Bidder must be able to demonstrate an average annual volume of sales equaling a minimum of \$750,000 within the last three (3) years.

~~For the purposes of this Invitation for Bid, a “Prime Contractor” is defined as one who, in relation to a given project, job or product, has the contract with the owner of a project or job, or entity procuring the product, and has full responsibility for the successful completion or delivery of the project or job or product pursuant to the terms of the contract.~~

3.2 References

Provide references using Attachment 9 (References), for three current or former customers (excluding NYS DOH **AIDS Institute**) that will verify the bidder’s provision of services similar to those in this IFB for a period of 3 years. **The NYS DOH AIDS Institute cannot be used as one of the three references.** Provide firm names, addresses, contact names, telephone numbers, and email addresses. Failure to meet these Minimum Qualifications will result in a Bid being found non-responsive and eliminated from consideration.