

IFB# C043072
Infectious Disease Scientific Wastewater Testing Supplies
Questions and Answers #2

Question #	Corresponding IFB Section	Question	Answer
1.	Section 3.1 Mandatory Qualifications	If the bidder is an out-of-state entity that is only shipping supplies in fulfillment of this contract, and has no business operations or presence in New York State, does the requirement that a bidder be "an active organization with the New York State Department of State" require an out-of-state corporation to be authorized to do business in New York and listed as active with the New York Department of State? Is good standing in the bidder's state of incorporation sufficient?	See IFB C043072 Amendment 4.
2.	Section Attachments page 20	For attachments not listed on the IFB checklist, should they be included in "Other Bid Documents" when submitting? Examples include attachments 9, 10, and the Delivery Request Form.	Yes
3.	Section Attachments, page 20	Must the Delivery Request Form be completed if we use a carrier such as FedEx or UPS for delivery?	No.
4.	Section Attachments, page 20	If the delivery request form is not mandatory, how should it be completed for a "Not Applicable" status?	If the Delivery Request Form does not apply, it does not need to be submitted.
5.	Section 6.2.8 Sales and Compensating Use Tax Certification	For 6.2.8 Sales and Compensating Use Tax Certification, form ST-220: Vendor is incorporated in another state with no offices, employees, or operations in New York and is not currently registered to collect New York sales and use tax because New York Tax Law does not require it to do so. We will submit the required ST-220 forms, however, please confirm that completion of the ST-220	ST220CA is required for contracts that are subject to NYS Tax Law 5A. The vendor can submit the tax documents after award.

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		forms reflecting current tax registration status satisfies the solicitation requirements and that separate New York sales tax registration is not required solely to be eligible for award.	
6.	Section 6.2.6. M/WBE Forms	For a supply-only contract with no personnel assigned to New York, should the Staffing Plan reflect the Contractor's entire workforce or only employees supporting contract administration?	The staffing plan should reflect only the employees anticipated to support the contract, not the contractor's entire workforce.
7.	Section 6.2.2. Vendor Responsibility Questionnaire	If a bidder has not previously conducted business with New York State and has not yet been assigned a Vendor ID, is submission of the paper Vendor Responsibility Attestation sufficient with the bid?	Yes.
8.	Section 4.2 Bid Requirements	IFB 4.2. States that bidder should include freight/shipping, however no line item for shipping has been provided. As shipping is billed per order, which may consist of varying quantities of products, is it possible to create a separate line item for shipping?	No, shipping costs must be reflected in the price per product.
9.	Section 4.8 Minority & Women-Owned Business Enterprise (M/WBE) Requirements	Question 50 confirms that neither the M/WBE Utilization Plan (Form #1) nor the Waiver Request (Form #2) is required because the M/WBE participation goals are 0%. Attachment A (Bid Package Checklist), however, still lists "Attachment 5 - M/WBE Participation Requirements" among the required bid documents. Please confirm exactly which forms from Attachment 5 bidders are required to submit with their bid. Specifically, should	Submit Form 4 and Form 5 only.

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		bidders submit only Forms #4 and #5 and omit Forms #1, #2, and #3?	
10.	Section 4.8 Minority & Women-Owned Business Enterprise (M/WBE) Requirements	Because no M/WBE Utilization Plan (Form #1) or Waiver Request (Form #2) is required for this procurement, please confirm whether the post-award M/WBE utilization, reporting, and good-faith effort provisions contained in Appendix M likewise do not apply to contracts awarded under this solicitation.	Language in Appendix M specific to goal-carrying contracts will not apply to contracts awarded under this IFB.
11.	Section 4.8 Minority & Women-Owned Business Enterprise (M/WBE) Requirements	If Appendix M remains incorporated into the contract notwithstanding the absence of M/WBE participation goals, please identify which provisions of Appendix M continue to apply to awarded vendors under this procurement.	The Contractor will be required to adhere to all provisions of Appendix M that are not specific to goal-carrying contracts.
12.	Section 4.8 Minority & Women-Owned Business Enterprise (M/WBE) Requirements	For purposes of the M/WBE provisions, please clarify whether "subcontractors" refers only to entities performing work directly related to performance of the awarded contract, or whether it also includes ancillary vendors or service providers utilized by the Contractor in support of its general New York operations (for example, janitorial services, facility maintenance, security, waste disposal, or other unrelated operational service providers).	"Subcontractors" refers only to entities performing work directly related to performance of the contract.
13.	Section 2.1 Introductory Background	Will any of the products listed intended for commercial use or fee-for-service? Or are these products for research use only?	No products are intended for commercial use or fee-for-service. These products are for surveillance.
14.		Why does the NY Dept of Health require separate terms for OGS awarded vendors, which include products already scoped	The IFB is being used to establish pricing. The Department will provide OGS contract vendors the opportunity to

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		into Award# 23313. Contract number: PC70318? Or, can the NY Dept of Health purchase the products which are the subject of this bid under Award# 23313. Contract number: PC70318? If not, why not?	match the non-contract savings for items on contract.
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