

**New York State Department of Health**

**Office of Health Insurance Programs**

**MRT Enrollee Notification Mailing**

**IFB #17649**

**AMENDMENT #1**

**June 28, 2018**

The following are official modifications, which are hereby incorporated into the New York State Department of Health, Office of Health Insurance Programs, MRT Enrollee Notification Mailing Invitation for Bids (IFB) #17649, issued May 24, 2018. The information contained in this amendment prevails over the original IFB language. For all amendments below, deleted language appears in strikethrough ("~~xxx~~") and added language appears in underline ("xxx").

**4.3 Quality Assurance**

Upon OSC approval, the Contractor will develop a quality assurance plan which defines and describes how the Bidder will ensure the services described in this IFB are delivered effectively and efficiently. The quality assurance plan should also define the procedures and standards which the Contractor will maintain and evaluate its performance. The quality assurance plan is due within 30 days after OSC approval or the anticipated start date of November 1<sup>st</sup>, 2018 whichever is later and is subject to approval by the Department.

**9. ATTACHMENTS**

- A Bidder's Certified Statements
- B Bid Submittal Document Checklist
- C Bid Form
- D No-Bid Form
- E References
- F Guide to New York State DOH M/WBE Required Forms & Forms
- G Bidder's Disclosure of Prior Non-Responsibility Determination
- H Encouraging Use of New York Businesses in Contract Performance
- I Vendor Responsibility Attestation
- J Vendor Assurance of No Conflict of Interest
- K Diversity Practices Questionnaire
- L EO 177 Certification
- M DOH Agreement
- N MRT Enrollee Notification Letter
- O Language Assistance Availability Notice
- P Sample File Layout
- Q Participation Opportunities for New York State Certified Service-Disabled Veteran Owned Businesses

All other terms and conditions remain the same.