

RFA # 20572/ SFS #MSWP20251, #MSWP20252

New York State Department of Health

Office of Health Equity and Human Rights

Migrant and Seasonal Worker Program

Questions and Responses

Q#	Category	Question	Answer
1	Attachment 2	Attachment 2 indicates a minimum number of individuals to be served annually by region. Does this mean that applicants must serve the entire region and the total minimum number of individuals? Or can a smaller geographic area (such as a county) and a lower number of individuals to be served be proposed? If a smaller area is allowed, is there a calculation for the minimum number of individuals that must be served?	The minimum number of individuals to be served annually per region must be met. Applicants are not required to serve the entire region; however, they must ensure that the minimum number of individuals within a region is served. If an applicant operates within a smaller area, such as a single county, the applicable region is larger region encompassing that county. There is no separate calculation for the smaller area.
2	Attachment 2	In the RFA, I see that there are several attachments that should be posted in the SFS; however, I cannot find them. I am particularly interested in attachment 2. How can I access this?	Attachment 2 is located in Statewide Financial System (SFS). For assistance with SFS please see the following resources: •On-Demand Statewide Financial System Training Videos: On-demand training focused on using the new grants management features in SFS is available by logging in to the SFS

			<p>Vendor Portal and clicking the SFS Coach icon available on the homepage. Additional questions? Contact the SFS Help Desk listed below:</p> <ul style="list-style-type: none"> • Statewide Financial System Technical Support Help Desk <p>Phone: 1-877-737-4185 toll-free / 518-457-7737</p> <p>Hours: Monday thru Friday 8am to 8pm</p> <p>Email: helpdesk@sfs.ny.gov</p>
3	Attachment 2	<p>Section II. Who May Apply, C. Available Funding (RFA pg. 5) and Attachment 2: If an applicant were to apply to serve 2 regions, could that applicant apply for the total funding available for each of the two regions outlined in Attachment 2? For example, if an applicant were to apply to serve both Central New York and the Mohawk Valley regions, could that applicant request \$ 171,405.31 (\$106,549.25 for Central New York + \$99,600.38 for the Mohawk Valley)?</p>	<p>Yes, if an applicant were to apply to serve 2 regions, they could potentially receive the total funding available for each of the two regions outlined in Attachment 2.</p>
4	Attachment 2	<p>Section II. Who May Apply, C. Available Funding (RFA pg. 5) and Attachment 2: If an applicant were to apply to serve two regions, is it possible that the DOH will grant that</p>	<p>Yes, if an applicant were to apply to serve 2 regions, they could potentially receive the award for only 1 of the two regions.</p>

		applicant the award for only 1 of the 2 regions for which that applicant applied?	
5	Attachment 2	Section II. Who May Apply, C. Available Funding (RFA pg. 5) and Attachment 2: Could an applicant propose serving one primary region and a portion of a secondary region, and if so, could the applicant request the full funding amount allocated to the primary region and a portion of the funding for the secondary region? For example, could an applicant apply for the full \$106,549.25 for Central New York as the primary service region and \$49,800.19 (50% of total funding available) for the Mohawk Valley as the secondary region?	We do not issue partial awards.
6	Attachment 2	Section II. Who May Apply, C. Available Funding (RFA pg. 5) and Attachment 2: If an applicant applies to serve one primary region and one secondary region and only requests a portion of the award allocated to the secondary region, would that applicant be responsible for the full minimum caseload for the secondary region or would the minimum caseload be reduced proportionally to the funding requested for that secondary region? For example, if an applicant requested 50% of the funding for the Mohawk Valley to serve a portion (50%) of that region, would that applicant only be responsible for serving 167 individuals within the Mohawk Valley rather than the full 333 listed as the minimum in Attachment 2?	We do not issue partial awards.

7	Workplan	Pg 27 Section 8 Workplan states that the workplan is standard and already entered into SFS. Are applicants required to add/input target numbers to the workplan within SFS within the Performance Measures?	No. The workplan is set by the NYSDOH in the Statewide Financial System (SFS). The applicants are not required to add or input numbers into the workplan. By applying for this Request for Applications, applicants are agreeing to fulfill the outlined workplan during the contract term.
8	Who can be served, Component 1	Can children continue to be served under Component one as a member of the family being served?	Yes.
9	Who can be served, Component 1	Are we to count all family members receiving services in the numbers to be served under component one (i.e. worker, spouse, children)?	Yes.
10	Eligibility	[Name of Organization] has been approved to act as an Article 28 and would like to know if we can entertain the utilization of part of this grant and how much we can file for...can you help us and direct us in the right path?	Approval as a health center under Article 28 of the NYS Public Health law does not in itself meet the requirements for a Community Health Center under 42 USC § 254b. Please see section II, Who May Apply for the minimum qualifications section of this RFA.

11	Eligibility	<p>Eligibility requirements on page 4 of the RFA (#4.b) specifies "Not-for-profit or public health and/or human service organizations or entities having existing contractual relationships or memoranda of understanding with community health centers that meet the criteria in (a)". If health centers are not compensated for health services by the program or the applicant, does an agreement between the Not-for-profit and the health center to accept referrals from the applicant/program meet the criteria for applicant eligibility? Are written agreements or contracts required to be attached to the application?</p>	<p>If the applicant is not providing services directly, the nonprofit or other organization has to prove they have a contractual relationship or Memoranda of Understanding (MOU) with a 42 USC § 254b community health center with respect to providing primary health care services to Migrant and Seasonal Workers and their families.</p> <p>Per p. 5 of the RFA (III. Project Narrative/Work Plan Outcomes), a successful application would also provide a letter of collaboration from the community health center demonstrating that the community health center will be working with the Applicant to provide the required services.</p> <p>These documents can be uploaded to question 5h in the application.</p>
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12	Eligibility	<p>In the Introduction Section (section I, p.3), this RFA states that Migrant and Seasonal Workers and their families are “defined as individuals who are employed in agriculture or other employment on a seasonal basis that establish a temporary residence for the purpose of such employment.”</p> <p>Would individuals who initially came to a NYS region as a migrant or seasonal worker, but who stayed on in that region beyond the initial season meet this RFA’s definition of migrant or seasonal worker and be eligible to be served under this program? For example, if an individual came to NYS for seasonal (spring/summer) employment on a farm, but end up staying through the winter, be considered a migrant or seasonal worker?</p>	<p>To be eligible for funded services via this RFA these “immigrant day laborers” must be employed in agricultural work on a seasonal basis and have established a temporary residence for the purpose of agricultural employment. Families that have “settled-out” or resettled, that is, individuals who once followed the migrant stream and then decided not to follow the crop and to settle in a given community, are not the primary focus of this RFA funding. Many of these resettled families are eligible for the same health and social resources available to other community residents.</p>
13	Eligibility	<p>In the Who May Apply Section (section II, p. 3), this RFA states that “4. Not-for-profit and public applicants eligible to apply under this initiative include: a. Community health centers approved under section 330 of the Public Health Services Act (42 USCS§2545B) as comprehensive diagnostic and treatment centers for the purpose of furnishing primary health care services, including outreach, health education and dental care, to Migrant and Seasonal Workers and their families; or b. Not-for-profit or public health and/or human service organizations or entities having existing contractual relationships or memoranda of</p>	<p>The nonprofit or other organization has to have a contractual relationship or Memoranda of Understanding (MOU) with a 42 USC § 254b community health center with respect to providing primary health care services to Migrant and Seasonal Workers and their families.</p> <p>Per p. 5 of the RFA (III. Project Narrative/Work Plan Outcomes), a</p>

		<p>understanding with community health centers that meet the criteria in (a).</p> <p>Our health system has an established contractual relationship with a community health center approved under the Public Health Services Act (42 USCS§2545B) regarding a collaborative physician residency (Graduate Medical Education) program. Does this meet the qualifications of the 4th eligibility requirement?</p>	<p>successful application would also provide a letter of collaboration from the community health center demonstrating that the community health center will be working with the Applicant to provide the required services.</p> <p>These documents can be uploaded to question 5h in the application.</p>
14	Current grantees	<p>Can NYSDOH Office of Health Equity and Human Rights release a list of current Migrant and Seasonal Worker grantees and the counties they serve? As the regions under this new RFA have changed from the counties current awardees serve it would be helpful to know which organizations may be serving the MSW population under current funding for potential collaboration.</p>	<p>Please see Appendix #1 on located at the bottom of this document to view current awardees by component, county and region.</p>
15	Current grantees	<p>Could the DOH please provide a list of current Component 1 grantees by region?</p>	<p>Please see Appendix #1 on located at the bottom of this document to view current awardees by component, county and region.</p>

16	MSW Population	Does NYSDOH Office of Health Equity and Human Rights maintain lists of known MSW camps in each county within each region? If so, can that list be shared? As the regions under this new RFA have changed from the counties current awardees serve it would be helpful to understand the known presence of MSW in each county to understand if the minimum service requirements are attainable.	No, NYSDOH Office of Health Equity and Human Rights does not maintain lists of known MSW camps in each county within each region.
17	Memoranda of Understanding (MOU)	Pg 26 Question 5h <i>“For applicants not providing services directly, please provide an attachment of a Letter of Agreement or Memoranda of Understanding with a Federally Qualified Health Center (FQHC) meeting minimum eligibility requirements outlined in this Request for Applications.”</i> Is this required for other healthcare organizations who may provide services to the MSW population? Is this question looking for a Letter of Agreement or MOU for ANY healthcare organization providing direct services to the population that is not the applicant?	<p>Yes, if the applicant is not providing services directly, the nonprofit or other organization has to prove they have a contractual relationship or Memoranda of Understanding (MOU) with a 42 USC § 254b community health center with respect to providing primary health care services to Migrant and Seasonal Workers and their families.</p> <p>Per p. 5 of the RFA (III. Project Narrative/Work Plan Outcomes), a successful application would also provide a letter of collaboration from the community health center demonstrating that the community health center will be working with the Applicant to provide the required services. These</p>

			documents can be uploaded to question 5h in the application.
18	Memoranda of Understanding (MOU)	Pg 26 Question 5k <i>“Applicants should describe how they will maximize third party revenue including but not limited to Medicaid and Child Health Plus.”</i> If the applicant organization does not bill third party payors as a part of this program due to healthcare services being referred to partner organizations, should the applicant state that they do not directly bill third party payors to respond to this question?	If 5k does not apply, please type <i>“This is not applicable.”</i>
19	Memoranda of Understanding (MOU)	Section V. Completing the Application, A. Application Format/Content, COMPONENT 1 APPLICATION, 7. Letters of Collaboration (RFA pgs. 26-27): If an applicant organization is a community health center approved under Section 330 of the Public Health Services Act AND is proposing to directly provide services to Migrant and Seasonal Workers and their families, are letters of collaboration required?	Letters of Collaboration or Memoranda of Understanding are only required if the applicant is not directly providing services.

20	Memoranda of Understanding (MOU)	<p>Section V. Completing the Application, A. Application Format/Content, COMPONENT 1 APPLICATION, 7. Letters of Collaboration (RFA pgs. 26-27): If an applicant organization is a community health center approved under Section 330 of the Public Health Services Act AND is proposing to directly provide services to Migrant and Seasonal Workers and their families, will the DOH consider letters of collaboration with community partners as a demonstration of the organization’s capacity for community collaboration, when scoring applications?</p>	<p>Letters of Collaboration or Memoranda of Understanding are only required if the applicant is not directly providing services. The applicant could submit letters displaying additional community partnerships, but the letters will not affect or enhance the score the applicant receives.</p>
21	Number of awards	<p>Section II. Who May Apply, C. Available Funding (RFA pg. 5) states that “up to 11 awards will be made” but goes on to state that “nine awards will be made under component one corresponding to the NYS economic development regions (exclusive of New York City) outlined in Attachment 1, and one additional award will be made for each of the other components.” Does this mean that only 10, and not 11, awards will be made under this RFA – 1 award for each of the 9 regions in Component 1 and 1 award for Component 2 – or will 1 additional award be made under Component 1 (in addition to the initial 9 regional awards) for a total of 11 awards (10 Component 1 awards and 1 Component 2 award)?</p>	<p>Up to 10 awards will be made for Component 1 and 1 award for Component 2. Please see addendum #1.</p>

APPENDIX #1: Current Awardees by Component, County Served, and Economic Region

*Please note, component 3 is not a component for this iteration of the Migrant and Seasonal Worker Program Request for Applications

Current Awardee	Component	Counties Served	Economic Region(s)
NEW YORK STATE FEDERATION OF GROWERS & PROCESSORS ASSOCIATIONS	2	Orange, Ulster, Wayne, Ontario, Niagara, Genesee, Orleans, Chautauqua	Mid-Hudson, Finger Lakes, Western NY
BACKSTRETCH EMPLOYEE SERVICE TEAM OF NEW YORK, INC.	3	Nassau, Queens, Westchester, Kings, Suffolk, Saratoga	Long Island, NYC, Mid-Hudson, Capital Region
CHAUTAUQUA OPPORTUNITIES INC	1	Chautauqua, Erie	Western NY
CHAUTAUQUA OPPORTUNITIES INC	1	Allegany, Cattaraugus, Genesee, Livingston, Steuben, Wyoming	Western NY, Finger Lakes, Southern Tier
COLUMBIA COUNTY OF	1	Columbia, Greene, Rensselaer, Dutchess	Capital Region, Mid-Hudson
FINGER LAKES MIGRANT HEALTH	1	Wayne, Ontario, Yates, Cayuga, Steuben, Onondaga, Chautauqua	Finger Lakes, Central NY, Southern Tier, Western NY
OAK ORCHARD COMMUNITY HEALTH CENTER	1	Genesee, Orleans, Monroe, Wyoming, Niagara	Finger Lakes, Western NY
ORANGE COUNTY OF	1	Orange	Mid-Hudson
ORLEANS COUNTY OF	1	Orleans, Monroe, Niagara, Genesee	Finger Lakes, Western NY
OSWEGO COUNTY OPPORTUNITIES INC	1	Oswego, Onondaga, Jefferson, Lewis	Central NY, North Country
SUN RIVER	1	Orange, Ulster, Columbia	Mid-Hudson, Capital Region