

Request for Proposals
RFP # 20607
NYS Family Planning Data Management and Information System
(FPDMIS) Services
AMENDMENT #1
July 10, 2025

The following are official modifications, which are hereby incorporated into Request for Proposals (RFP) #20607: NYS Family Planning Data Management and Information System Services. The information contained in the Amendment prevails over the original RFP language. For all amendments below, deleted language appears in strikethrough and underlined (“~~xxx~~”) and added language appears in red text and italicized. Bidders should review all documents in their entirety to ensure all amended language is incorporated into proposals.

1.0 CALENDAR OF EVENTS

RFP# 20607 – FAMILY PLANNING DATAT MANAGEMENT AND INFORMATION SERVICES	
<u>EVENT</u>	<u>DATE</u>
Issuance of Request for Proposals	05/15/2025
Deadline for Submission of Written Questions	Questions Due By 06/05/2025 at 4:00 p.m. ET
Responses to Written Questions Posted by DOH	Responses Posted On or About 06/19/2025
Deadline for Submission of Proposals	Proposals Due On or Before 07/10/2025 at 4:00 p.m. ET <i>07/23/2025 by 4:00 p.m. ET</i>
<u><i>Anticipated</i></u> Contract Start Date	07/01/2026

4.1.3 Data Reporting, Posting, and Transmission

The selected Contractor will be responsible for the development and dissemination of standardized, ad hoc and upon occasion custom reports in the format prescribed by the DOH, when requested by DOH, as well as the posting of data and reports on a secure, but easily accessed and user-friendly Contractor-sponsored website. The website must be able to utilize security certificates, allow the FPP provider agencies authorized access to their data and reports, and allow authorized DOH personnel complete access to all DOH FPDMS data and reports on a statewide, as well as agency-level and clinic-specific basis. Standardized clinic-specific, agency-level, and statewide reports must be generated and made available each quarter and year. Ad hoc reporting capability must provide authorized state, agency and clinic users access to tabulations of the near real-time client and/or visit data for specifiable periods of time and by selectable options, such as client demographics, services received, health status, etc. All such reports must be provided by website access. Refer to Section 4.3 Report Generation and Distribution details for further specifications. The selected Contractor will be responsible for providing online access to electronic files of successfully submitted data to each of the FPP provider agencies and standard master copies to DOH for downloading on an as needed basis. Data files must be refreshed at least monthly and transmittable via secure file transfer in Excel, CSV, and/or ASCII text format to the FPP provider agencies and DOH. *Contractors should assume a maximum file size for upload to be 30 megabytes.* The Contractor must provide to the DOH an electronically formatted dataset of all FPP clinic visit data collected for the preceding year by January 31st of each year. In addition, the Contractor must supply DOH with any selected information via secure file transfer in standard format (e.g., Excel, CSV or ASCII text formats) upon request within two weeks from the day of the request. *Records failing critical edits should be rejected and therefore not included in reporting data.*