



# Department of Health

RFP #C042235R

## Consultant Services for the New York State Perinatal Quality Collaborative - Reissue

Amendment #1 – Issued May 5, 2026

The following are official modifications, which are hereby incorporated into RFP# C042235R Consultant Services for the New York State Perinatal Quality Collaborative. The information contained in this amendment prevails over the original RFP language. For all amendments below, deleted language appears in strikethrough (“~~xxx~~”) and added language appears in underline (“xxx”).

### 4.1.2 Planning and Implementation of Learning Collaborative Projects

The Contractor must perform the following specific contract requirements to the satisfaction of the Department:

- Work with the Department to identify, engage, and coordinate advisory work group members, which will include the coordination of up to two in-person advisory work group meetings per year to be held in or near Albany, NY.

### 4.1.4 Learning Sessions

In-person and/or virtual Learning Sessions occur approximately twice per year per project (in-person sessions are one-day meetings and virtual sessions are two days of two-hour webinars per day) wherein teams from all participating organizations and expert guest speakers convene to exchange ideas and learn from one another. There will be one in-person Learning Session and one virtual learning session per year, per active project.

### 4.2.3 Clinical Leaders

The Contractor must assist in identifying and contracting with a minimum of two (2) clinical leaders for specific projects who will oversee the tasks outlined in Section 4.1 .4. The Clinical Leaders must be board certified/board eligible physicians with at least five (5) years of experience in QI related to perinatal health care. Clinical leaders may have specialties in maternal-fetal medicine, obstetrics and/or gynecology, pediatrics, neonatology, or addiction medicine. The Clinical Leaders' activities will be specified per project. Clinical Leaders will be subject to Department approval. The anticipated time for Clinical Leaders to devote on projects are expected to be ~~420~~ 240 hours per year. The costs for all Clinical Leaders will be paid by the contractor to the contracted individuals, and these costs must be included in the contractor's

pricing submitted in Attachment B - Cost Proposal. There will be no other means of payment to the contractor for Clinical Leaders other than the rates identified in the Cost Proposal.

#### **4.2.5 QI Advisors**

~~In total, the QI Advisors will work an average of 30 hours per month per QI advisor, depending on the activities to be completed each month. The total amount of time per year for QI advisor(s) is 780 hours. This may be used by one person or split between two people, as determined and selected in collaboration between the Department and the Contractor.~~

#### **6.2.4.1 Tasks/ Deliverables**

The bidder should describe their experience with the following items as it relates to the scope of work described in Sections 4.1.1 to 4.1. 7 (as detailed in Scope of Work § 4.1):

- ~~f. Experience with the planning, implementation, and administration of a learning collaborative.~~
- ~~j. Experience with the planning, implementation, and administration of a learning collaborative~~

#### **6.2.4.2 Staffing and Qualifications**

~~The bidder should provide details for completion of services that includes the following information for each (as detailed in Scope of Work § 4.2):~~

- ~~a. Title, responsibility, and type of staff available and physical location of bidder's staff;~~
- ~~b. How the bidder plans to recruit and train staff;
  - ~~a. Bidder's ability to provide qualified staff to carry out the projected workload during the contract and how they plan to provide staff to meet the scope of work over the entire contract period;~~~~
- ~~c. Bidder's ability to provide additional management and administrative support staff necessary to organize, prepare and carry out all administrative tasks associated with conducting the services;~~
- ~~d. Bidder's process for ensuring all Contractor and subcontractor staff are appropriately trained and how the training protocols provide for consistency among staff and the analysis of findings;
  - ~~b. How the Bidder intends to maintain the staffing levels and personnel planned; and~~
  - ~~c. An organizational chart that delineates the titles of the staff responsible for fulfilling the tasks/deliverable detailed in Section 4.0 Scope of Work, their lines of communications, and demonstrates how the Bidder intends to organize staff and management for this project.~~~~

#### **6.2.4.2 Staffing and Qualifications**

The bidder should provide details for completion of services that includes the following information for each (as detailed in Scope of Work § 4.2):

- a. Title, responsibility, and type of staff available and physical location of bidder's staff;
- b. How the bidder plans to recruit and train staff;
- c. Bidder's ability to provide qualified staff to carry out the projected workload during the contract and how they plan to provide staff to meet the scope of work over the entire contract period;
- d. Bidder's ability to provide additional management and administrative support staff

necessary to organize, prepare and carry out all administrative tasks associated with conducting the services;

- e. Bidder's process for ensuring all Contractor and subcontractor staff are appropriately trained and how the training protocols provide for consistency among staff and the analysis of findings;
- f. How the Bidder intends to maintain the staffing levels and personnel planned; and
- g. An organizational chart that delineates the titles of the staff responsible for fulfilling the tasks/deliverable detailed in Section 4.0 Scope of Work, their lines of communications, and demonstrates how the Bidder intends to organize staff and management for this project.

**Attachment B  
Cost Proposal Bid Detail Sheet**

**Staffing**

All cost/expense items for Section 4 Scope of Services must be covered in this section.

		YEARS 1, 2 and 3 of Contract			YEARS 4 and 5 of Contract <sup>^</sup>			
A	B	C	D	E	F	G	H	I
Staffing	Maximum # of Hours Each Year of the Contract*	Price Per Hour	Multiply	Price for first 3 Years of Contract (B x C x D = E)	Price Per Hour	Multiply	Price for Years 4 and 5 of Contract (B x F x G = H)	TOTALS 5-Year Prices for Contract Deliverables (E + H = I)
Project Director	1,040 hours	\$	x 3	\$	\$	x 2	\$	\$
Project Assistant/ Coordinator	1,040	\$	x 3	\$	\$	x 2	\$	\$
Clinical Leaders	240 hours	\$	x 3	\$	\$	x 2	\$	\$
		\$	x 3	\$	\$	x 2	\$	\$
Equity Leader	780 hours	\$	x 3	\$	\$	x 2	\$	\$
Quality Improvement Advisors	780 hours	\$	x 3	\$	\$	x 2	\$	\$
Guest speakers	30 hours	\$	x 3	\$	\$	x 2	\$	\$
Parent/Family Partners	208 hours	\$	x3	\$	\$	x2	\$	\$
<b>GRAND TOTAL 5-YEAR BID PRICE:</b>								

**\* These are the total maximum hours expected to support the work and activities of the NYSPQC. The actual number of hours completed may vary from these estimates however total pricing cannot exceed \$731,000.00 annually in contract years 1 through 3 and \$753,000.00 in contract years 4 and 5.**

**^The price for years 4 and 5 must not exceed 3% of the price for years 1-3, and the total price for contract years 4 and 5 cannot exceed \$753,000.00. In the event of an uneven number, round to ensure the price is within 3%.**