

## New York State Regional Lead Poisoning Prevention Resource Centers

### Request for Proposal #15871

#### QUESTIONS AND ANSWERS

1. **Section 4.2, Paragraphs 1 & 2 of the RFP** indicate that the contractor should have a 0.5 FTE medical director while each sub-contractor should have a 0.25 FTE medical director. Presently, none of the regional lead resource center medical directors is funded for 0.5 FTE for their positions as directors of the RLRCs and none of the medical directors of the sub-contracting sites is funded for 0.25 FTE. Requiring a 0.5 FTE medical director in each of the 3 regions and 0.25 FTE medical directors for each sub-contractor would significantly increase the budget required for each region above what NYSDOH currently funds. Is NYSDOH committed to such an increase in funding or is the 0.5 FTE requirement only applicable if a single contractor is funded for all 3 regions of the state?

**Answer:** No, the Department can not commit to additional funding besides what is outlined in the RFP. The FTE requirement is being modified, please see Amendment #1

2. **Section 4.2, Paragraphs 1 & 2 of the RFP** indicate that the coordinator for each contractor and sub-contractor should devote 1.0 FTE to the RLPRC. As in item #1, this requirement would increase the budget required for each region above what NYSDOH currently funds. Is NYSDOH committed to such an increase in funding to enable all of the coordinators to be funded at 1.0 FTE? Can the minimum FTE requirement for the coordinators working for contractors and sub-contractors within each region be combined so that the FTE requirement would be met if, within each region, the combined FTE of the coordinators working for the contractor and sub-contractor would be > 1.0 FTE without specifying that each individual coordinator be funded at 1.0 FTE?

**Answer:** No, the Department can not commit to additional funding besides what is outlined in the RFP. The requirement is being modified to allow for the 1.0 FTE requirement to be met through the total effort of the contractor and subcontractors combined. See Amendment #1

3. **Attachment C** (the budget template) of the RFP seems to only allow the same amount of funding for all 5 of the projected years covered by the RFP. Is there any way to submit cost increments in the response to the RFP since salaries usually increase somewhat year after year?

**Answer:** No, this RFP requests one rate to be used for all five years, no annual increments will be negotiated.

4. **Since answers to items #1, #2 and #3** above will not be available until approximately September 1st and the proposals to be submitted must take into consideration the responses to these inquiries, would it be possible for NYSDOH to delay the submission deadline to October 1st to enable applicants to have time to adjust their proposals based on the responses (as allowed in Section 5.3, Paragraph 1)?

**Answer:** See Amendment # 1 where the deadline is being extended to October 1, 2016.