New York State Department of Health

Office of Health Insurance Programs

New York State Office of Health Insurance Programs Performance Audits

RFP #17109

February 22, 2018

Additional Questions and Answers

The following Questions and Answers were inadvertently omitted from the questions and answers posted on 2/16/2018.

Question	Subject	Bidder's Question	Answer
1	Attachment F	If a subcontractor qualifies as both a women-owned and minority-owned business, can that entity satisfy both the WBE and MBE requirement?	Codes, Rules and Regulations. Title 5. Chapter XIV. Section 140. (2) An enterprise owned by a minority group member who is also a woman may be certified as a minority-owned business enterprise, a women-owned business enterprise, or both, and may be counted towards either a minority owned business enterprise goal or a women-owned business

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			enterprise goal, in regard to any contract or any goal, set by a State agency, but such 11 participation <u>may not be counted towards both</u> such goals and may not be divided between the minority-owned business enterprise goal and the women-owned business enterprise goal by a State agency.
2	General	Who is the current contractor for this work? If WBE and MBE subcontractors are used, can you please identify the firms currently assisting with the engagement?	There are no current contractors for this work.
3	Attachment D	Are three references the maximum number to be submitted or may we include more? If more are acceptable, will you only evaluate the first three?	Bidders are welcome to provide more than three (3) references. References are not evaluated but may be used at the discretion of the Evaluation Committee as indicated in Section 8.6 Reference Checks in the RFP.

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4	7.0. Proposal Submission (page 24)	Number 1 indicates that the cost proposal "should also be presented in a pocket folder." a. Could you clarify that the Cost proposal specifically need to be in a "pocket folder" in addition to being separately packaged from admin/technical? b. Could you describe the requirements for the binding/presentation of each proposal (unbound? bound [wire binding, three ring notebook, etc.]?)	a. The cost proposal should be submitted in a pocket folder in addition to being separately packaged from the administrative and technical proposal. b. The Department would prefer the proposals in a 3-ring binder style format.
5	Section 4.1.2(B) – Tasks/Deliverables – Encounter Data Audits (page 8):	Please clarify if the encounter data audits are to follow External Quality Review Protocol 4? If not, please clarify if the only audit task is to review medical records to determine accuracy and completeness or if additional data analytics to evaluate the entire fiscal years data for accuracy and completeness is expected.	Yes, Encounter Data audits should follow EQR Protocol 4.

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6	Section 4.1.2(B) – Tasks/Deliverables – Encounter Data Audits (page 8)	Please provide clarification on the approximately 158 MCO program types. Please provide some information on the encounter volume for each program type (member months, average volume, etc.).	Program types are being defined as follows: AIDS SPECIAL NEEDS PLAN; FIDA – IDD; HEALTH AND RECOVERY PLAN; MAP; MEDICAID ADVANTAGE; FIDA -MLTC; PARTIAL MANAGED LONG TERM CARE; PACE; AND MAINSTREAM MEDICAID MANAGED CARE. Within these program types there are approximately 158 unique MCO lines of business subject to audit. Please see Attachment X for volume for each program type added to the RFP. See Amendment #4.
7	Section 4.1.2 (C) – Tasks/Deliverables – FQHC and MHVRs (page 8)	Section 4.1.2 (C) – Tasks/Deliverables – indicates all 90 FQHCs will receive annual field audits. Would you be open to conducting a percentage of these as desk reviews?	No.
8	Section 4.1.2 (D) – Tasks/Deliverables (page 9)– LHCSA, CHHA, Hospice, and CDPAS FI Cost Report Audits	This section includes the number of providers/audits for LHCSA, CHHA, and Hospice, but not CDPAS FI. Please provide the number of CDPAS FIs and the number of Cost Reports that will be audited each year.	There are approximately 75-100 CDPAS cost reports audited on an annual basis.