

**New York State Department of Health
Division of Family Health, Bureau of Administration
Family Initiative Coordination Services Project**

RFP #17459

**AMENDMENT #2
February 8, 2018**

The following are official modifications, which are hereby incorporated into the New York State Department of Health, Division of Family Health, Bureau of Administration, Family Initiative Coordination Services Project Request for Proposals (RFP) #17459, issued January 10, 2018. The information contained in this amendment prevails over the original RFP language. For all amendments below, deleted language appears in strikethrough ("~~xxx~~") and added language appears in underline ("xxx").

4.0 SCOPE OF WORK

4.1.3 Develop, maintain and coordinate on-line and other activities for FICSP

b. With Department approval, develop and maintain the required FICSP Website, including:

- Upload Microsoft Word Documents, PDF files, video, audio, and images;
- Create and maintain a current FICSP Training Calendar;
- Review and update content areas of the website as appropriate;
- Monitor and troubleshoot issues with site functionality;
- Update website with EI news and important dates/events as provided by the Department;
- Develop and maintain up to ten (10) short vignettes per contract period on EIP topics and in an accessible format, to be agreed upon by the Department. The vignettes will be no more than 15 minutes in length and will be developed on a variety of EIP topics to enhance families' understanding of the EIP. Examples of EIP topics for vignettes, include, but are not limited to: referral to the EIP, working with your Service Coordinator, Multidisciplinary Evaluations (MDE), Individualized Family Service Plans (IFSPs), and Transition out of the EIP.

6.0 PROPOSAL CONTENT

6.2 Technical Proposal, D. Technical Proposal Narrative, D.3:

- i. Developing and maintaining up to ten (10) short vignettes per contract period on EIP topics and in an accessible format, to be agreed upon by the Department. The vignettes are to be no more than 15 minutes in length and are to be developed on a variety of EIP topics to enhance families' understanding of the EIP. Examples of EIP topics for vignettes, include, but are not limited to: referral to the EIP, working with your Service Coordinator, Multidisciplinary Evaluations (MDE), Individualized Service Plans (IFSPs), and Transition out of the EIP.

All other terms and conditions remain the same.