



**RFQ C043779: Medical Director and Physician Staffing
Amendment 2
Posted 8/7/26**

The following are official modifications, which are hereby incorporated into RFQ C043779, Medical Director and Physician Staffing.

The information contained in this amendment prevails over the original RFQ language. For all amendments below, deleted language appears in strikethrough (XXX) and added language appears in red underline (XXX):

4C. Historical Patient Census Data and Metrics

The Department has a licensed capacity of 242 beds and has been increasing its census to reach at least a 95% occupancy, or daily census average of over 230 residents. While this census will comprise primarily of long term stay residents, approximately 95-98% of census, there will be a small percentage (2-5%) made up of short term, or subacute care residents. The Department expects to admit approximately 150 new residents annually. The average daily census is 217 of 242 beds. The average annual admission volume is 13 per month. The average annual discharge volume is 10 per month.

As of July 8th, 2026, the Department has 61 residents with 70% or great Service Connection Status. Historically, the Department serves an average of 50–60 individuals within this classification. For the purposes of this RFQ, all bidders shall base their cost proposals on an assumed population of 60 individuals, representing the standard upper-bound estimate.

Historical Average Metrics:

<u>After-Hours Calls per quarter</u>	<u>80</u>
<u>Falls per month</u>	<u>90-110</u>
<u>Antipsychotic utilization rate:</u>	<u>10.8%/25 residents</u>

Historical CPT Codes Billed (4/1/25-3/31/26):

<u>CT Code</u>	<u>Amount Billed</u>
<u>99305</u>	<u>23</u>
<u>99306</u>	<u>55</u>
<u>99307</u>	<u>1</u>
<u>99308</u>	<u>152</u>
<u>99309</u>	<u>1761</u>
<u>99310</u>	<u>91</u>
<u>99315</u>	<u>4</u>
<u>99316</u>	<u>6</u>
<u>99497</u>	<u>66</u>
<u>99498</u>	<u>2</u>
<u>G0438</u>	<u>24</u>
<u>G0439</u>	<u>3</u>

4 Scope of Work

The Department is seeking qualified vendors to provide a Medical Director and Physician Support Staff services for its skilled nursing facility. The selected vendor will be responsible for delivering comprehensive clinical oversight and medical services necessary to support the health, safety, and regulatory compliance of the resident population.

The Department requires one (1) Medical Director. Medical Director services are generally provided between the hours of 8:00 AM and 4:30 PM, Monday through Friday, with potential weekend days as determined by Department. Medical Directors are expected to be on-site at least 1-2 full working days per week. Medical Directors are also expected to be “on call” (outside of the 1-2 full working days per week) as needed, for emergencies or to address regulatory requirements, such as CMS/DOH/VA unannounced inspection surveys.

Services shall include, but not limited to, a combination of regularly scheduled onsite coverage, availability for on-call consultation, and timely response to urgent and emergent resident care needs. The Medical Director will provide clinical leadership, oversight of medical policies and procedures, and collaboration with interdisciplinary teams to ensure adherence to applicable federal and state regulations, including those governing skilled nursing facilities.

In addition to the Medical Director, the Department also requires: no more than two (2) Physicians, and two (2) Advanced Practice Providers (APPs). These positions are to provide services onsite at least five (5) days a week between the hours of 8:00 AM and 4:30 PM, Monday through Friday. They must also provide on-call medical coverage at all times (24 hours, 7 days a week) in the event there is no provider in the facility. **Urgent and emergent calls must be responded to as soon as possible, no later than fifteen minutes from the time received.**

Physician support staff services shall include, but are not limited to, routine and as-needed resident evaluations, coordination of care, documentation in the facility's electronic medical record system, and participation in care planning processes. The vendor must ensure adequate staffing levels to meet the clinical demands of the Department, maintain continuity of care, and support quality outcomes.

The selected vendor will be expected to work collaboratively with Department administration, nursing leadership, and other healthcare professionals, while maintaining consistent communication, availability, and responsiveness across onsite and on-call services.