

MLTC Plan SADC Contracting Oversight Roles and Responsibilities Update

Dear MLTC Health Plan Administrator:

Please share with appropriate plan staff.

The New York State Department of Health (the Department) would like to provide the below clarification (highlighted in yellow) to the original notification sent on 9/26/2025.

This update provides clarification regarding the required timeframe for Managed Long Term Care (MLTC) plans to complete annual evaluations for contracted Social Adult Day Cares (SADCs).

The update is to the 'Ongoing Monitoring of SADC Compliance' section of the [MLTC Plan SADC Contracting Oversight Roles and Responsibilities](#) webpage.

Ongoing Monitoring of SADC Compliance

Responsibilities

MLTC plans are required to complete an initial site visit prior to contracting with the SADC as described above. **Additionally, an annual evaluation of all contracted SADCs must be completed by the end of the same month of the following year, from the previous evaluation, to ensure each SADC is maintaining compliance with all state and federal regulations.**

- **Note:** The Department will begin verifying SADC site evaluations were completed within the appropriate timeframe starting with 2026 evaluations.
 - Ex. If the 2025 evaluation was completed 1/7/2025, the 2026 evaluation must be completed by 1/31/2026.

Any questions may be directed to HCBSADCSiteAssessments@health.ny.gov

Thank you,

Social Adult Day Care (SADC) Home and Community Based Services (HCBS) Compliance Team

Bureau of Managed Long Term Care (BMLTC)
Division of Health Plan Contracting and Oversight (DHPCO)

Department of Health
HCBSADCSiteAssessments@health.ny.gov

[NYS DOH SADC HCBS Compliance Website](#) | [NYS DOH Managed Long Term Care \(MLTC\) Website](#)