

MMC/MLTC TEMPLATE - ELECTRONIC NOTICE OPTION COVER LETTER (6/24)

Template begins below this line

[MLTC PLAN LOGO]

[Plan Name]

[Plan Address]

[1-800 MCO Number]

NEW ELECTRONIC NOTICE OPTIONS

Dear Enrollee/Designee:

This is an important letter about communications that you get from [Plan Name]. Please read it carefully. We can now send you more communications electronically, instead of by mail.

These communications are about your member handbook, our provider directory, and changes to your Medicaid managed care benefits.

If you told us in the past that you want notices electronically, you will still need to tell us that you want to get these other communications electronically. Please see our updated Electronic Notice Option Letter for more information about how to choose this option.

Sincerely,

MLTCP Representative or Department Name

Enclosure: Electronic Notice Option Letter