



## ANNOUNCEMENT

### Update CANS-NY Training and Certification Requirements for the Health Home Serving Children and Children's Waiver Programs November 1, 2024

TO: Health Homes Serving Children (HHSC), Care Management Agencies (CMAs), and Children and Youth Evaluation Services (C-YES)

The New York State (NYS) Department of Health (DOH), in collaboration with stakeholders, is providing the following changes to CANS-NY training requirements for the Health Home Serving Children's (HHSC) and Children's Waiver Programs for Health Home Care Managers (HHCM), Supervisors, and C-YES. Please note that these changes provide some updates to former CANS-NY training requirements.

#### **CANS-NY Certification:**

##### A. New Staff/First Time Certification:

To reduce duplication for new Health Home/C-YES Care Managers and ensure comprehensive training prior to CANS-NY certification:

**Effective and Required starting December 1, 2024**, CANS-NY Introductory Training attendance is mandatory for all new Health Home/C-YES Care Managers and Supervisors **PRIOR** to accessing the web-based CANS-NY certification courses.

1. All new Health Home/C-YES care managers must participate in the Introductory Training, prior to pursuing certification and conducting a CANS-NY within the Uniform Assessment System (UAS-NY).
2. After completing the CANS-NY Introductory Training, the Health Home/C-YES Care Managers will have 30 days to get certified on the training website.
  - Additionally, the 3–4-hour self-progression training that was previously utilized for certification will continue to be available for Health Home Care Managers/C-YES if needed on the training website but will not be required to be completed.
3. All Health Home/C-YES supervisors must participate in the Supervisory Training within eight (8) months of becoming a supervisor for the program.
  - The CANS-NY Introductory Training is a pre-requisite for the Supervisory Training.

This update differs from previous training requirements, which allowed Health Home/C-YES Care Managers to complete certification before attending a live CANS-NY Introductory Training. Previous requirements also gave Health Home/C-YES Care Managers up to six (6) months to complete a live CANS-NY Introductory training.

##### A. Annual Recertification Training

A CANS-NY Annual Recertification Training has been created, to provide additional necessary support for Health Home/C-YES Care Managers. This training will **go live in November 2024, as Recommended, and will be Required beginning February 1, 2025.**

1. Prior to annual CANS-NY recertification, Health Home/C-YES Care Managers and Supervisors must take CANS-NY Recertification Training, which is 1/2 day live virtual training.
2. If Health Home/C-YES Care Managers and Supervisors take the CANS-NY Recertification Training **before February 1, 2025**, their credit from the course will transfer once the course becomes required.
3. Certification will consist of passing both vignettes 0-5 and 6-21 (approx. 20 minutes each); this will be combined into one certification.

Self-progression training, other trainings, and reference sheets are available online through the CANS-NY Technical Assistance Institute, if Health Home/C-YES Care Managers and Supervisors need more assistance: [CANS-NY Technical Assistance Institute \(cansnyinstitute.org\)](https://cansnyinstitute.org)

**The Training Calendar can be found here:**  
[Training – CANS-NY Technical Assistance Institute](#)

### **Children’s Waiver Home and Community Based Services (HCBS) Certification:**

- A. An HCBS Certification Training is being developed which includes on-line modules outlining the requirements to completing an HCBS Eligibility Determination by Target Population. When this training is released (December 2024/January 2025) it will be **Recommended** and will be **Required** with UAS-NY release in mid-2025 and then **Required annually**.
1. The Annual requirement for HCBS certification has not yet been determined. This will be dependent upon the results of the new HCBS training and certification.

### **Coaching:**

CANS-NY Coaching is available for Health Home/C-YES Care Managers and Supervisors and has had positive feedback regarding its support to assessors. CANS-NY coaches can meet with individuals, teams, and organizations to help with rating, reliability, and understanding the CANS-NY. The NYS Department of Health continues to advocate for the utilization of coaching to assist and support assessors with the CANS-NY. This can be an excellent support to newer assessors as well as to supervisors who provide the day-to-day support and oversight of the CANS-NY.

CANS-NY Coaches will continue to reach out to those Health Home Care Managers that fail certification and make connections with supervisors to provide support to them and their teams.

**Previous Guidance on HHCM and Supervisor CANS-NY 2.1 Training requirements can be found here:**

Plan of Care Training Announcement, September 2021 -

[https://www.health.ny.gov/health\\_care/medicaid/program/medicaid\\_health\\_homes/hh\\_children/docs/person\\_ctrld\\_poc\\_9-21.pdf](https://www.health.ny.gov/health_care/medicaid/program/medicaid_health_homes/hh_children/docs/person_ctrld_poc_9-21.pdf)

AMENDED CANS-NY Training Requirements by Webinar, September 2019 (updated March and June 2020) –

[https://www.health.ny.gov/health\\_care/medicaid/program/medicaid\\_health\\_homes/hh\\_children/docs/cansny\\_in-person\\_training\\_reqs.pdf](https://www.health.ny.gov/health_care/medicaid/program/medicaid_health_homes/hh_children/docs/cansny_in-person_training_reqs.pdf)

**Please direct Health Home policy questions to:**

**<https://apps.health.ny.gov/pubpal/builder/email-health-homes>**

**Please direct CANS-NY Training, CANS-NY Institute and CANS-NY Coaching questions to:**

**[HELP@CANSNYINSTITUTE.ORG](mailto:HELP@CANSNYINSTITUTE.ORG)**