



To: All UAS-NY Users with a CANS-NY, CANS-NY-HH, CANS-NY HCS Coordinator, CANS-NY UAS-NY Communications, or CANS-NY-HH UAS-NY Communications Role
From: UAS-NY Project Team
Date: Tuesday, February 18, 2025
Re: UAS-NY Software Upgrade to Version 1.19 & Associated Release Notes

UAS-NY Software Upgrade to Version 1.19

The purpose of this memorandum is to notify you of the upcoming release of the UAS-NY software to version 1.19. The online upgrade will begin on **Tuesday, March 4, 2025, at 4:00 PM** and will be completed no later than Wednesday, March 5, 2025, at 8:00 AM. (The system may be available sooner.) During this time, the UAS-NY Online Application, UAS-NY Offline Application, and UAS-NY Training Environment will be unavailable; we apologize for any inconvenience this may cause.

UAS-NY Test Drive Early Upgrade

The UAS-NY TEST DRIVE Application will be updated on **Tuesday, February 25, 2025** with these 1.19 updates to provide an early preview of the upcoming changes. Therefore, Test Drive will be *unavailable* starting on **Tuesday, February 25, 2025 at 5:00 PM**. The Test Drive system is anticipated to be available no later than Wednesday, February 26, 2025 at 8 AM (it may be available sooner). During the Test Drive outage, you will *still be able to access* the UAS-NY Online Application, sync the Offline Application, and access the UAS-NY Training Environment.

New Training

To support the changes to the software, all users will be required to take additional training.

These release notes and associated training are available **today, Tuesday, February 18, 2025**. They will be officially **Required** on **Tuesday, March 11, 2025**. At that time, users who have not completed these new trainings will not be allowed access to the UAS-NY without first completing the training.

For full details, please see the *CANS-NY 1.19 Training Requirements one-sheet, attached.*

Software Release 1.19 Changes for Users with a CANS-NY Role

1. **CANS-NY 2.1 Algorithm:** The *CANS-NY 0-5* and *CANS-NY 6-21* instruments algorithm will be updated to include more accurate calculation of the Care Coordination Level of Support (CCLOS), formerly known as the Health Home Serving Children's Acuity Score.

Historical Signed/Finalized Assessments BEFORE Release 1.19:

This will include *CANS-NY 0-5* and *CANS-NY 6-21* assessments signed/finalized since the UAS-NY v1.16 release (Nov. 14, 2023) with the CANS 2.0 algorithm.

- *CANS-NY 0-5* and *CANS-NY 6-21* assessments signed/finalized from November 14, 2023 through November 30, 2024 were previously updated on January 6, 2025 and currently reflect the CANS-NY 2.1 algorithm with accurate CCLOS.
- *CANS-NY 0-5* and *CANS-NY 6-21* assessments signed/finalized from December 1, 2024 to Tuesday, March 4, 2025, will be updated at a later date post the UAS-NY 1.19 release.

Summary of Signed/Finalized CANS-NY 0-5 and 6-21 assessment acuity updates based on the 2.1 algorithm are as follows:

Signed/Finalized CANS-NY Assessments Affected	Acuity Updates
From November 14, 2023 through November 30, 2024.	Completed Monday, January 6, 2025
From December 1, 2024 to Tuesday, March 4, 2025	Date TBD after UAS-NY 1.19 release

New or Unsigned/Unfinalized Assessments AFTER Release 1.19:

Any new or In-Progress Unsigned/Unfinalized CANS-NY 0-5 and CANS-NY 6-21 assessments will use the updated CANS-NY 2.1 algorithm going forward.

Important: In-Progress Unsigned/Unfinalized CANS-NY Assessments after 1.19 will update to the new CANS 2.1 algorithm. Although it is normally recommended that all in-progress assessments be signed/finalized prior to a new software release, due to the CANS-NY 2.1 algorithm updates, users may want to wait until after the release to ensure the accuracy of the CCLOS when the assessment is signed/finalized. Please note that for any CANS-NY assessment that is NOT signed/finalized at the time of the software release, you may be required to select or re-select any updated items. You are also encouraged to review previous selected responses to ensure accuracy.

2. **Comprehensive Assessment Incorporated within the CANS-NY and HCBS Eligibility Assessments:** The CANS-NY and HCBS/LOC Eligibility assessments will be streamlined to incorporate items from the separate Health Home Comprehensive Assessment process. The changes will take place in both the Online and Offline Applications and in associated reporting.

These changes will include but are not limited to:

- New items in the Intake/Demographics node for both CANS-NY and HCBS/LOC Eligibility assessments.
- Updated assessment items, section headers, and descriptions.
- Some re-ordering of existing fields and sections.
- Additional text fields to capture supporting information.
- Updates to Individual Reports:
 - CANS-NY *Complete Assessment Report*
 - HCBS *Complete Report*

For full details, please take the additional training.

Appearance of Historical Signed/Finalized Assessments after Release 1.19:

- New items will appear with a response of “No Selection” and will not be editable.

Appearance of In-Progress Unsigned/Unfinalized Assessments after Release 1.19:

- New items will appear and some will be required to be completed in order to sign/finalize the assessment.

Important: In-Progress Unsigned/Unfinalized CANS-NY Assessments after 1.19 will update to the new CANS 2.1 algorithm. Although it is normally recommended that all in-progress assessments be signed/finalized prior to a new software release, due to the CANS-NY 2.1 algorithm updates, users may want to wait until after the release to ensure the accuracy of the CCLOS when the CANS-NY assessment is signed/finalized. Please note that for any CANS-NY or HCBS/LOC Eligibility assessment that is NOT signed/finalized at the time of the software release, you may be required to select or re-select any updated items. You are also encouraged to review previous selected responses to ensure accuracy.

3. **High Fidelity Wraparound (HFW) Eligibility Determination Enhancements:** The High Fidelity Wraparound node in the *CANS-NY 6-21 Assessment* will include the following new responses in the Risk Factors item for programs:
- Home Based Crisis Intervention (HBCI)
 - Mobile Integration Team (MIT)

Response Selections for CANS-NY 6-21 Assessment HFW Risk Factors
<i>New items in blue</i>
No Selection
No
Out-of-home or intensive care and treatment*
Youth ACT
Home Based Crisis Intervention (HBCI)
Mobile Integration Team (MIT)
Two or more crisis responses due to mental health challenges*
HCBS Waiver with K3 Code
Foster Care

The new response items will also appear in the HFW section of the *CANS-NY Complete Assessment Report*.

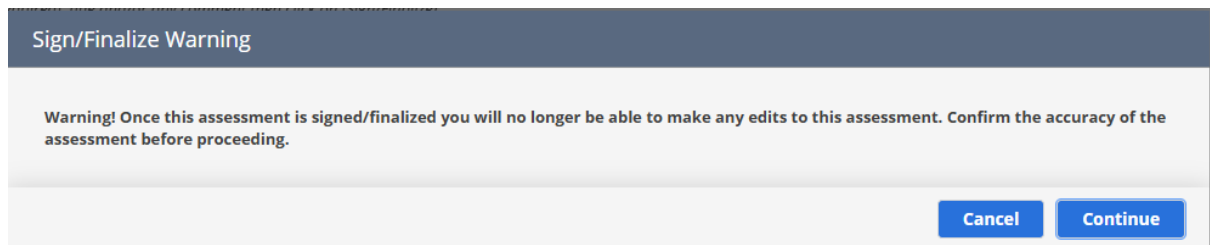
Unsigned/Unfinalized Assessments: Due to these changes, during the night of the software release, any *CANS-NY 6-21 Assessment* that was NOT signed/finalized with the High Fidelity Wraparound node activated should review the Risk Factors responses to ensure they are accurate.

IMPORTANT: In-Progress Unsigned/Unfinalized CANS-NY Assessments after 1.19 will update to the new CANS 2.1 algorithm. Although it is normally recommended that all in-progress assessments be signed/finalized prior to a new software release, due to the CANS-NY 2.1 algorithm updates, users may want to wait until after the release to ensure the accuracy of the CCLOS when a CANS-NY assessment is signed/finalized. Please note that for any CANS-NY assessment that is NOT signed/finalized at the time of the software release, you may be required to select or re-select any updated items. You are also encouraged to review previous selected responses to ensure accuracy.

4. **New Warning Message Upon Sign/Finalization:** To help prevent mistakes in CANS-NY and HCBS/LOC Eligibility assessments conducted for Health Homes, a new warning message will appear upon signing/finalizing with the following text:

Sign/Finalize Warning

Warning! Once this assessment is signed/finalized you will no longer be able to make any edits to this assessment. Confirm the accuracy of the assessment before proceeding.



- If the CANS-NY Assessor selects “Cancel”, finalization is stopped.

- If the CANS-NY assessor selects “Continue”, finalization is completed.

5. **New “504 Plan” Included in the Other Documentation List:** In the Other Documentation section beneath the Assessment Administration Node, “504 Plan” has been added to the Type of Documentation dropdown selection for *CANS-NY 0-5* and *CANS-NY 6-21* assessments conducted by OPWDD assessors with CANS-NY-DD roles. This plan, if selected, will be reflected in the *Complete Assessment* and *Assessment Administration* Individual Reports.
6. **Updated Language in the Assessments Not Finalized and Finalized Assessments Aggregate Reports:** To be consistent with the Assessment Reason when adding a *CANS-NY 0-5* or *CANS-NY 6-21* assessment, the *CANS-NY Assessments Not Finalized* and *CANS-NY Finalized Assessments* Aggregate reports “Reason for Assessments Prior to 6 months” has been changed to “Assessment due to a Significant Life Event”.

<i>CANS-NY Assessments Not Finalized and CANS-NY Finalized Assessments</i> Aggregate Reports BEFORE 1.19		<i>CANS-NY Assessments Not Finalized and CANS-NY Finalized Assessments</i> Aggregate Reports AFTER 1.19	
Reason for Assessments Prior to 6 Months	Count	Assessment due to a Significant Life Event	Count

7. **Fair Hearing/State Review Node Permission change:** The CANS-NY-45 Assessor Supervisor role will no longer be able to Add or Modify the *Fair Hearing/State Review* node to initiate an HCBS Eligibility Determination override for the *HCBS/LOC Eligibility Assessment*. Only State Staff with a CANS-NY-03 role may edit this node while all other CANS-NY UAS Roles can view the node.

NOTE: Assessors can reach out to the Health Homes Serving Children Program Office State Staff to request a Fair Hearing/State Review. Please contact CapacityManagement@health.ny.gov. Use the Secure File Transfer (SFT) if personally identifiable information (PII) needs to be communicated.

If you have any questions regarding how to properly share PII or use the SFT, please call the UAS-NY Support Desk before proceeding.

8. **New Verification of HCBS/LOC Certification:** In preparation for future John Praed Foundation training and certification requirements to conduct an HCBS/LOC Eligibility assessment, all users with CANS-NY and CANS-NY-HH UAS roles will see a new *Verification of HCBS/LOC Certification* course appear under the **Recommended Courses** header on the *Organization/Role Confirmation* page. Further details regarding HCSB/LOC Certification requirements will be communicated at a future date yet to be determined.
9. **Minor Cosmetic Enhancement to Aggregate Reports:** The following CANS-NY aggregate reports will update the “Reassessment” label in addition to many ongoing minor cosmetic enhancements to the UAS-NY user interface and other various reports:

Report	Location	Previous Label	Updated Label
<i>CANS-NY and HCBS Aggregate Report</i>	Column H for <i>Asmt Reason</i>	Re-assessment	Reassessment
<i>CANS-NY Assessment Not Finalized</i>	Total Assessments by Type	ReA	Reassessment
<i>CANS-NY Finalized Assessments</i>	<i>CANS-NY Assmt Type</i> column	Existing HCBS/LOC ReAssessment Due Date	Existing HCBS/LOC Reassessment Due Date

10. Offline Application Attestation Expiration Notification: The Offline Application will have visual indicators in the Synchronizer Selector screen to alert to case files that are near or have passed attestation expiration. This includes tooltips when hovering over a case file in the list as well as font color changes. There will be a persistent note in the lower left side of the Synchronizer Selector screen for guidance on the font color changes with the following text:

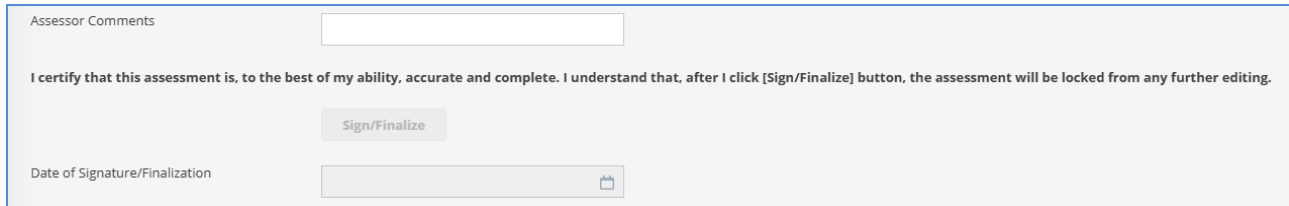
Case files in ORANGE are nearing attestation expiration. Case files in RED have been removed from your Case List. Do not attempt to sync until the case file has been added back to your Case List.

Case files in ORANGE are nearing attestation expiration. Case files in RED have been removed from your Case List. Do not attempt to sync until the case file has been added back to your Case List.

For full details, please take the additional training.

11. Sign/Finalize Language Display: In the Sign/Finalize node, the sign/finalize language will display prominently in bold text above the Sign/Finalize button and will remain visible after an assessment is signed/finalized.

- The language will be shown above the Sign/Finalize button within the Sign/Finalize node.

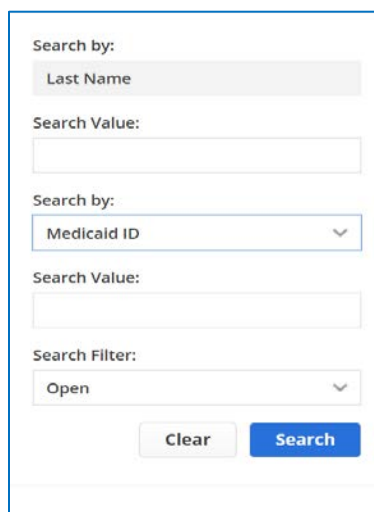


The screenshot shows a form with the following elements: a text input field for 'Assessor Comments', a bolded statement: 'I certify that this assessment is, to the best of my ability, accurate and complete. I understand that, after I click [Sign/Finalize] button, the assessment will be locked from any further editing.', a 'Sign/Finalize' button, and a date input field for 'Date of Signature/Finalization'.

The sign/finalize language will also be included in the following Individual Report on the sign/finalize page:

- *Complete Assessment Report (CANS-NY)*

12. Organization Case List Field Update: The Search Case List “Search by:” drop-down menu options within the UAS-NY Online Application will now default to the Medicaid ID (CIN number) instead of the Date of Birth.



The screenshot shows a search interface with two search sections. The first section has 'Search by:' set to 'Last Name' and an empty 'Search Value:' field. The second section has 'Search by:' set to 'Medicaid ID' (indicated by a dropdown arrow) and an empty 'Search Value:' field. Below these is a 'Search Filter:' dropdown set to 'Open'. At the bottom are 'Clear' and 'Search' buttons.

13. Improved Search Performance: There will be improvements to search performance in the Case List Search window.

Software Release 1.19 CANS-NY Reference Manuals Update

The March 2025 Software Version 1.19 editions for the following manuals will be published, including:

- *CANS-NY for Infants and Children Ages 0 to 5*
- *CANS-NY for Children and Youth Ages 6 to 21*
- *UAS-NY Recording Demographic Data and Program Information Reference Manual*

These manuals will be posted in the UAS-NY Training Environment, *course 8100-CANS-NY Instruments and Reference Manuals* and *course 8000 Shared Resources and Policy*, on Wednesday, March 5, 2025.

Important: These manuals will replace all previous editions and should, therefore, be the singular source of reference for coding assessment responses going forward.

UAS-NY Offline Application Users

In addition to the online upgrade related to release v.1.19, we are also releasing v.1.19.3 of the UAS-NY Offline Application. This is a full reinstall required upgrade for all Offline Application users.

Important: To use the Offline Application, assessors must first take the required training course *2300-CANS-NY UAS-NY Offline Application* in the UAS-NY Training Environment. Download of the Offline Application will be prohibited until the training is complete. Once the required training is complete, users must connect with an IT Professional at their organization with a UAS-NY IT Role. When the IT Professional has verified that the user's training is Complete, they will securely download and install the Offline Application for the user.

- **REMINDER:** Installation of the UAS-NY Offline Application requires administrator rights. Please contact your IT staff for assistance.
- **DO NOT INSTALL v.1.19.3 PRIOR TO CLOSE OF BUSINESS ON Tuesday, March 4, 2025.** It will not work until Wednesday, March 5, 2025, at 8:00 AM, when the upgrade of the Online Application is complete.
- Please be sure to **complete all pending work and synchronize and remove all records from your current (v.1.18) Offline Application on your laptop by 4:00 PM, on Tuesday, March 4, 2025.**

If you do not synchronize and remove all records from your Offline Application, you will lose data.

NOTE: The UAS-NY Offline Application is an optional installation for Health Home CMAs who plan to use it.

Contact

Phone: 518-408-1021

E-mail: uasny@health.ny.gov

Please provide your HCS User ID when calling or e-mailing.

Do not include personally identifiable information (PII) on voicemails or e-mails.

******* Please see the CANS-NY 1.19 Training Requirements one-sheet, attached BELOW. *******



CANS-NY 1.19 Training Requirements

NEW TRAINING ACTIVITIES

These release notes and associated trainings will be required reading. They are posted in the UAS-NY Training Environment as of today, **Tuesday, February 18, 2025**.

Course	Activities	Duration
<i>1007-CANS-NY Required Reading</i>	<ul style="list-style-type: none">• <i>UAS-NY Software Upgrade to Version 1.19 & Associated Release Notes</i>• <i>Incorporating the Comprehensive Assessment within the CANS-NY (Reference Guide)</i>	15 minutes
<i>1007-CANS-NY-HH Required Reading</i>	<ul style="list-style-type: none">• <i>UAS-NY Software Upgrade to Version 1.19 & Associated Release Notes</i>• <i>Incorporating the Comprehensive Assessment within the CANS-NY (Reference Guide)</i>	15 minutes
<i>1007-CANS-NY Assessor Required Reading</i>	<ul style="list-style-type: none">• <i>UAS-NY Software Upgrade to Version 1.19 & Associated Release Notes</i>• <i>Incorporating the Comprehensive Assessment within the CANS-NY (Reference Guide)</i>• <i>Attestation Alerts in the Offline Application (Reference Guide)</i>	20 minutes

TRAINING DEADLINES

The courses above will display the applicable **Required By** as outlined below. On that date, those who have not completed these activities will **not be allowed access** to the UAS-NY without first completing them.

User Roles	Date Recommended	Date Required*
<i>All CANS-NY</i>	Tuesday, February 18, 2025	Tuesday, March 11, 2025

***On this date, you will lose access to the UAS-NY without first completing the course activities.**