

DSS-4357EL  
WGIUPD

GENERAL INFORMATION SYSTEM  
**DIVISION:** Office of Medicaid Management

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**PAGE 1**

**GIS** 00 MA/004

**TO:** Commissioners, Medicaid Directors, Third Party Resource Staff

**FROM:** Betty Rice, Director  
Division of Consumer and Local District Relations  
**SUBJECT:** Medicare Part B BUY-IN Auto Close

**EFFECTIVE DATE:** April 10, 2000  
**CONTACT PERSON:** Stanley Leslie  
(518) 473-5501

At the time of closure of a Medicaid case due to death, relocation, or financial ineligibility, a separate transaction is required to remove those individuals on the Buy-In system from the Buy-In. Cases where the Buy-In closing transaction was not performed have resulted in incorrect charges to the Buy-In. Effective April 17, 2000 this process will be automated. An initial migration of the closing program will effect any closed cases on WMS where the Buy-In has remained open. The Buy-In closing process will subsequently occur on a monthly basis.

On April 17, 2000 the automatic Buy-In close process will be initiated. On that date, all Buy-In cases which have remained open after the WMS case was closed will be automatically terminated. Each LDSS will receive a list of those cases where the Buy-In was terminated. The listing will be generated in CIN number order and will contain the Recipient Name, Buy-In status code, Health Insurance Claim (HIC) number, and Buy-In begin and end date.

Each month on or about the 10th of the month, the Buy-In closing transactions will be generated for those cases closed on WMS that month, and a listing will be generated and forwarded to the LDSS.

For any questions regarding this process or individual Buy-In cases, please contact Stanley Leslie at (518) 473-5501.