

TO: Local District Commissioners, Medicaid Directors

FROM: Judith Arnold, Director
Division of Eligibility and Marketplace Integration

SUBJECT: Verification of Attested Income at Renewal

EFFECTIVE DATE: Immediately

CONTACT PERSON: Local District Support Unit
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The purpose of this General Information System (GIS) message is to advise local departments of social services (LDSS) of the requirements when verifying attested income at renewal for certain Medicaid recipients. Recent audits have identified a lack of verification of attested income at renewal through use of data sources or other available information.

As stated in GIS 17 MA/07, "Income Attestation at Renewal – Reminder," districts are required to verify the accuracy of attested income using information that is available through data sources. When there is no Resource File Integration (RFI) hit, and no discrepancy exists with other information in the case record, or with other active cases, such as a Supplemental Nutrition Assistance Program (SNAP) or Home Energy Assistance (HEAP) case, and the income attestation provided by the recipient is used to determine Medicaid eligibility, a note must be entered in the case record. The note must indicate that there was no RFI hit and must also identify what data source(s) was used to verify the income information, such as the last stored Medicaid budget, an active SNAP case or an active HEAP case.

Please direct any questions to your local district liaison.