

**TO:** Local District Commissioners, Medicaid Directors

**FROM:** Lisa Sbrana, Director  
Division of Eligibility and Marketplace Integration

**SUBJECT:** Sex 'X' and Gender Identity Updates to Certain Application Forms

**ATTACHMENTS:** Appendix I

**EFFECTIVE DATE:** Immediately

**CONTACT PERSON:** Local District Support Unit  
Rest of State (ROS) (formerly Upstate) (518) 474-8887  
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The purpose of this General Information System (GIS) message is to inform local departments of social services (LDSS) and the Human Resources Administration (HRA) of the revisions to various application forms used for Medicaid to date. The applications revised to date include:

- Medicaid Presumptive Eligibility for Pregnant Individuals Screening (DOH-5224),
- Medicaid Presumptive Eligibility (PE) for Children Screening Form (DOH-4441),
- Medicaid Presumptive Eligibility (PE) for the Family Planning Benefit Program (FPBP) Provider Screening (DOH-5057),
- Family Planning Benefit Program Application (DOH-4282),
- NYS Medicaid Insurance for NYC OTB Employees and Retirees Application (DOH-5796),
- Medicare Savings Program Application (DOH-4328),
- Medical Report for Determination of Disability (DOH-5143),
- Renewal for Medicaid (Chronic Care) (DOH-5798), and
- Medicaid Cancer Treatment Program Application (DOH-4243) (although not distributed to the LDSS).

Revisions that were made to the application are as follows:

- Due to changes in state statute, applicants now have the option to select 'X', along with 'M' (Male) or 'F' (Female) when entering their sex. This field has been updated across the listed forms to reflect this change. There has been no update in the Welfare Management System (WMS) to accept the character of 'X'. Districts are advised to default to 'F' when data entering the sex field in WMS. LDSS staff should not assume that an individual with sex "F" in WMS is female. See Section V of the Office of Temporary and Disability Assistance (OTDA) and the Department of Health's (DOH) joint Administrative Directive, 20-ADM-01, "Gender Designation "X" for more information. Districts are reminded that the Gender Identity field remains optional.
- New option in the Race/Ethnic Group section to allow applicants the option of filling in a specific subgroup within the Asian American/Other Pacific Islander community.

The updated applications have been posted to DOH website, where applicable. The revised DOH-4328 Medicare Savings Program Application and DOH-5798 Renewal for Medicaid (Chronic Care) is available from the warehouse. Districts do not need to order copies at this time as they will be shipped an initial supply of forms. When additional supplies are needed, districts can order them from the warehouse.

The new versions of the applications can be used immediately, and older versions should be discarded. However, if an applicant submits an older version of any of the above listed applications, districts must still accept it and not require the individual to complete the newer application.

Please direct any questions to your local district liaison.

**Appendix I**

1. DOH-5224 Medicaid Presumptive Eligibility for Pregnant Individuals Screening (12/23)
2. DOH-4441 Medicaid Presumptive Eligibility (PE) for Children Screening Form (11/23)
3. DOH-5057 Medicaid Presumptive Eligibility (PE) for the Family Planning Benefit Program (FPBP) Provider Screening (11/23)
4. DOH-4282 Family Planning Benefit Program Application (11/23)
5. DOH-5796 NYS Medicaid Insurance for NYC OTB Employees and Retirees Application (11/23)
6. DOH-4328 Medicare Savings Program Application (11/23)
7. DOH-5143 Medical Report for Determination of Disability (12/23)
8. DOH-5798 Renewal for Medicaid (Chronic Care) (12/23)
9. DOH-4243 Medicaid Cancer Treatment Program Application (11/23)