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WGIUPD               GENERAL INFORMATION SYSTEM           08/12/98
                 DIVISION: Office of Medicaid Management    PAGE 1
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TO: MA Directors and CNS Coordinators

FROM: Ann Clemency Kohler, Deputy Commissioner
     Office of Medicaid Management
SUBJECT: TMA Reason Codes

EFFECTIVE DATE: Immediately
CONTACT PERSON: Systems-Bob Decker at (518)473-6206; CNS-Cindy Krueger
                at 473-5642; Policy-Shari Niedbalec at 473-5531

     Reason Code Y78 is used by Medicaid workers in districts which produce undercare notices through the Client Notice System (CNS) to initiate the Transitional Medicaid (TMA) mailer process. TMA cases with a February 1 or March 1, 1998 Authorization From Date did not generate the first or follow-up TMA mailers. This means that the third month mailers were not sent to the TMA recipients in May or June. This has been corrected, and July mailers were sent out for TMA cases with an Authorization From Date of April 1, 1998 or later.

     The affected TMA cases which should have received mailers in May or June, but did not due to a WMS problem, should not be closed or required to recertify due to the failure to return the mailer. Workers should treat these cases as though the mailers were returned by the TMA recipients and continue the eligibility for the additional TMA period. When these cases appear on the regular monthly report (WINR 4133) as cases due to recertify at the end of August or September, the cases should be reauthorized for the additional TMA extension for four months.

     WMS will now recognize that Y78 was used at the beginning of the initial TMA extension, therefore, the sixth month mailer for the affected TMA cases will be sent out.

     The mailer process for Reason Codes E08 and 088 has been and continues to be working properly.

NOTE FOR ALL DISTRICTS REGARDING ALL TMA CASES: Once the mailer process has been triggered by the use of Codes 088, 089, E08 or Y78, it is not necessary to re-enter these reason codes on subsequent undercare transactions (Transaction Types 05 and 06) in order to continue the current mailer cycle. Re-entry of these reason codes with a new Authorization From Date will cause the TMA mailer process to begin a new cycle.