



Department of Health

Office of Health Insurance Programs

FINAL EXPENDITURE REPORT - PROPERTY COSTS

Agency:			
Site Address, City:			
County:		Scope of Work:	
Op Cert # :		# Beds/Slots:	Program Type:
Corp ID# :		# Respite Beds:	Provider ID #:
Filing Date (supercedes any previous filings):		PPA Date:	Cert Date*:
Agency Contact:		Phone #:	*Certification or Project
DDRO Contact:		Phone #:	Date of Last Expenditure:
			DDRO Code:

*****This form must be completed in its entirety or it will be returned. Questions should be directed to MHRS.*****

Property Costs	Approved PPA Costs	Final Costs	Variance + or (minus)
1. Real Property Acquisition- Land:			\$0
1.a. Building:			\$0
1.b. Property Option (acquisition only):			\$0
2. Construction/Renovation:			\$0
3. Contingency (Change orders) :			\$0
*DOB approval is required for Change Orders in excess of 15% of approved base rehab costs.			
4. Design:			\$0
5. Clerk of the Works:			\$0
6. Site Survey/ Soil Data:			\$0
7. Closing Costs :			\$0
Pre-Operational Interest*			
*NO INTEREST ASSOCIATED WITH PERMANENT FINANCING should be reported on the Short Term Interest Tab, even if it occurred before project certification or completion. *DOB approval is required for Pre-op interest costs incurred beyond one year.			
8. Pre-op Interest:			\$0
* This amount should match the Total amount from the Short Term Interest Tab 2B.			
9. Accounting/Legal:			\$0
10. Other Capital Costs:			\$0
TOTAL Property Cost:	\$0	\$0	\$0
(PPA) TOTAL Non- Property Cost (Start-up):			

CERTIFICATIONS

AGENCY

MHRS

Name Printed _____ Date _____

_____ Title _____

Name Printed _____ Date _____

BUREAU OF MENTAL HYGIENE SERVICES RATE SETTING

_____ Title _____



FINAL EXPENDITURE REPORT - NON-PROPERTY COSTS (Day Programs Only)

Agency: [] Site Address, City: [] Project ID #: [] Op Cert #: [] Program Type: [] PPA Date: [] Filing Date (supercedes any previous filings): [] Certified Cap: [] Cert Date: []

Table with 3 columns: Description, Amount, Comments. Rows include Pre-Operational Rent, Utilities & Taxes, Staffing, Staff Training, Advertising, Travel, Security Services, Furniture, Equipment, Supplies, Clothing, Miscellaneous Other, and Pre-Operational TOTAL.

CERTIFICATIONS section with columns for AGENCY and MHRS. Fields for Name Printed, Date, and Title are provided for both parties.



FINAL EXPENDITURE REPORT- FINANCING

Agency :	<input type="text"/>	PPA Date:	<input type="text"/>
Site Address, City:	<input type="text"/>	Cert Date:	<input type="text"/>
Op Cert #:	<input type="text"/>		
Was financing obtained for this project? (Y/N): <input type="text"/>			

TEMPORARY FINANCING

Amount Financed: \$	<input type="text"/>	Loan ID:	AA
Start Date:	<input type="text"/>	Pre- Op End Date:	<input type="text"/>
Interest Rate:	<input type="text"/>	Fixed or Variable:	<input type="text"/>
Amount Financed: \$	<input type="text"/>	Loan ID:	BB
Start Date:	<input type="text"/>	Pre-Op End Date:	<input type="text"/>
Interest Rate:	<input type="text"/>	Fixed or Variable:	<input type="text"/>

PERMANENT FINANCING

Amount Financed: \$	<input type="text"/>	Loan ID:	A
Start Date:	<input type="text"/>	End Date:	<input type="text"/>
Interest Rate:	<input type="text"/>	Fixed or Variable:	<input type="text"/>
Amount Financed: \$	<input type="text"/>	Loan ID:	B
Start Date:	<input type="text"/>	End Date:	<input type="text"/>
Interest Rate:	<input type="text"/>	Fixed or Variable:	<input type="text"/>

This form should include bank loans and bonds **only**.

TEMPORARY (Pre-op) FINANCING: If any portion of the project was financed pre-operationally, include the amount, start and end dates, interest rate, and indicate whether the financing was at a fixed or variable rate. Pre-op financing cannot extend beyond one year without approval from the NYS Division of the Budget.

PERMANENT FINANCING: A drawdown from a Line of Credit can be considered permanent financing. Closing costs for permanent financing may be included on the FER; however, interest associated with permanent financing is not reported on the FER as Pre-Op interest



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FINAL EXPENDITURE REPORT- SHORT-TERM INTEREST

Agency: [] Site Address, City: [] Op Cert #: [] PPA Date: [] Cert Date: []

TERMS OF FINANCING

Amount Financed: \$ [] Start Date: [] Interest Rate: [] End Date: [] Fixed or Variable: [] Loan ID: []

SHORT-TERM INTEREST SCHEDULE

Table with 3 columns: Dates, Interest Rate, Interest Amount \$

TOTAL:\$

[]



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FINAL EXPENDITURE REPORT- SHORT-TERM INTEREST

Agency: [] Site Address, City: [] Op Cert #: [] PPA Date: [] Cert Date: []

TERMS OF FINANCING

Amount Financed: \$ [] Start Date: [] Interest Rate: [] End Date: [] Fixed or Variable: [] Loan ID: []

SHORT-TERM INTEREST SCHEDULE

Table with 3 columns: Dates, Interest Rate, Interest Amount \$

TOTAL:\$

[]



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FINAL EXPENDITURE REPORT- SHORT-TERM INTEREST

Agency: [] Site Address, City: [] Op Cert #: [] PPA Date: [] Cert Date: []

TERMS OF FINANCING

Amount Financed: \$ [] Start Date: [] Interest Rate: [] End Date: [] Fixed or Variable: [] Loan ID: []

SHORT-TERM INTEREST SCHEDULE

Table with 3 columns: Dates, Interest Rate, Interest Amount \$

TOTAL:\$

[]



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FINAL EXPENDITURE REPORT- SHORT-TERM INTEREST

Agency: [] Site Address, City: [] Op Cert #: [] PPA Date: [] Cert Date: []

TERMS OF FINANCING

Amount Financed: \$ [] Start Date: [] Interest Rate: [] End Date: [] Fixed or Variable: [] Loan ID: []

SHORT-TERM INTEREST SCHEDULE

Table with 3 columns: Dates, Interest Rate, Interest Amount \$

TOTAL:\$

[]