

**TO:** Local District Commissioners, Medicaid Directors

**FROM:** **Trisha Schell-Guy**, Division of Program Development and Management

**SUBJECT:** Children's Waiver Environmental Modifications, Vehicle Modifications, and Adaptive and Assistive Technology Authorization

**EFFECTIVE DATE:** March 1, 2024

**CONTACT PERSON:** 1915c Children's Waiver Team  
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The purpose of this GIS is to advise Local Department of Social Services (LDSS) of changes to the authorization and payment process for Adaptive and Assistive Technology (AAT), Environmental Modifications (EMods), and Vehicle Modifications (VMods) under the 1915(c) Home and Community Based Services (HCBS) Children's Waiver.

Effective March 1, 2024, review, approval, and payment of all **NEW** EMods, VMods, and AAT requests and application for children/youth in Fee-for-Service (FFS) Medicaid will be processed by the New York State Department of Health's Fiscal Management Services (FMS) provider. The LDSS will not be responsible for review, process, and payment of EMods, VMods, and AAT that are requested on or after March 1, 2024.

**EMods, VMods, and AAT to continue with the LDSS:**

The LDSS will be responsible for the continued oversight of any projects under their purview *initiated and funded* prior to March 1, 2024, until they are completed or closed, unless otherwise noted by the State. A project is considered "initiated and funded" after project bids have been approved by the LDSS and funded by the New York State Department of Health (NYSDOH). NYSDOH reserves the right to transfer any additional projects to the FMS and/or maintain any additional projects with the LDSS, as deemed necessary.

**EMods, VMods, and ATT to be transferred to the FMS:**

Projects meeting the following criteria will be transferred to the FMS provider; they will **not** be the responsibility of the LDSS to review, process, and/or provide:

- Projects that have not had bids funded;
- Projects that have not been filed with the LDSS as of March 1, 2024;
- Projects that are in "intent notification" status;
- Projects that have had a pre-project evaluation completed, but have not had bids funded and/or approved;
- Projects that have been elevated to project status but have not had bids approved or funded;

- Other projects deemed appropriate for transfer by the NYSDOH.

After transfer to the FMS, the LDSS will no longer be responsible for any further review or processing of the EMod, VMod, or ATT project.

NYSDOH representatives from the Children's Waiver team will connect with each LDSS to determine which of their currently open EMod, VMod, and AAT projects will transfer to FMS. The LDSS should be prepared to share information on any open projects within the county. The status of the case remaining with the LDSS or moving to the LDSS will be noted [here](#) on the NYSDOH website.

Local Districts are advised to continue to follow [21 OHIP ADM-01](#) for any EMod, VMod, and/or AAT projects that are not transferring to FMS.

Additional information on EMods, VMods, and AAT under the Children's Waiver can be found on the [DOH EMod/VMod/AT webpage](#).

Please send any questions relating to Children's Waiver EMod, VMod, AAT to [EModVModAT@health.ny.gov](mailto:EModVModAT@health.ny.gov).

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