

IRAMS: Referral and Authorization Portal New Features and Updates

November 21, 2025

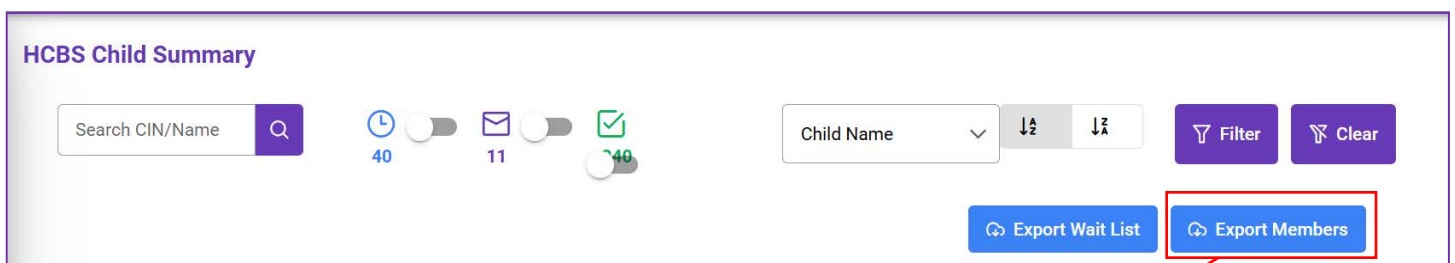
TO: Children's Home and Community Based Service (HCBS) Providers, Health Homes Serving Children, Children's Care Management Agencies (CMAs), Children and Youth Evaluation Services (C-YES), and Medicaid Managed Care Plans (MMCPs)

The New York State Department of Health (the Department) would like to announce the launch of updates to the HCBS Referral and Authorization Portal (the Portal) within the Incident Reporting and Management System (IRAMS). The following enhancements, designed to improve user experience and streamline processes, went **live** as of **November 14, 2025**.

NEW: Member Reports

Portal users now have access to a new feature which allows for the export of Member information directly from the Child List Page. The exported member file offers the ability to filter the data according to specific criteria, including the participant LOC outcome, LOC expiration date, Medicaid status, and more.

Users can click on "Export Members," and the export will automatically start to download in an Excel workbook format. This feature is available to HHs, CMAs, C-YES, HCBS Providers, and MMCPs to view participant information relevant to their organization. The below shows a screenshot of how to access this information in the portal:



A blue rectangular button with rounded corners. It contains a white circular icon with a downward arrow and the text "Export Members" in a white, sans-serif font.

A definition document has been developed to assist users in interpreting the information contained within the Member Extract. The Member Extract Definition Document can be found on the Department website at the following link:

- Member Extract Definition Document - ([Web](#)) - ([PDF](#)) - November 14, 2025

Additional information about the Referral and Authorization Portal can be found on the [Critical Incident, Staff Compliance Tracker, & HCBS Referral and Authorization Portal](#) page of the Department website under the Children's HCBS Referral and Authorization Portal section.

Questions on these updates or any other topics related to the Referral and Authorization Portal can be sent to <https://apps.health.ny.gov/pubpal/builder/email-health-homes> with "IRAMS Questions only- No PHI" as the subject.