NEW YORK STATE | **Department of Health** | **Office of Health Insurance Programs**

MCD Sponsorship Request Toolkit
Guidance: Privacy Issue Reporting Guidance

What is a privacy issue?	• A privacy issue is any time Medicaid Confidential Data (MCD) is exposed to the likelihood of unauthorized use, modification access or disclosure.
What is privacy issue reporting?	• As part of the data-sharing agreement, Medicaid Confidential Data (MCD) requestors agree to report any exposures of MCD to the Security and Privacy Bureau.
How do I report a privacy issue?	• MCD requestors must report exposures of MCD as soon as possible to the OHIP Security and Privacy Bureau's mailbox: **doh.sm.Medicaid.Data.Exchange@health.ny.gov**
Questions? Contact us!	• **doh.sm.medicaid.data.exchange@health.ny.gov**