

Steps to Completing the Medicaid Patient Volume (MPV) Spreadsheet

1 Provider Name: Robert T. Docteur		NPI: 2345678909					
Patient Volume Template		Reporting Period: 10/03/2013 - 12/31/2013					
Encounter date (mm/dd/yyyy)	NPI that rendered service	NPI that billed service	Medicaid/Non Medicaid Encounters	Patient Medicaid Number*	Patient First Name	Patient Last Name	Patient Birth Date
Example: 10/01/2010	1234567890	1234567890	Medicaid	AB12345Z	John	Doe	11/11/1987
Example: 10/01/2010	1234567890	1234567890	Non-Medicaid		Jane	Doe	11/11/1987
10/03/2013	2345678909	2345678909	Medicaid	XY12345A	Jennifer	Green	05/12/1976
2 10/03/2013	3 2345678909	4 2345678909	5 Non-Medicaid	6	7 Wade	Watson	8 12/18/2007
10/03/2013	2345678909	2345678909	Non-Medicaid		Wanda	Watson	12/18/2007
10/03/2013	2345678909	2345678909	Medicaid	BCD98765F	Brian	Brown	02/14/1983

1 Enter provider's name, NPI, and MPV Reporting Period

2 Enter date of each patient encounter during MPV Reporting Period

3 Enter all NPIs that rendered a service from Step 2

4 Enter all NPIs that billed a service in Step 2

5 Indicate if encounter was Medicaid or Non Medicaid

6 If Medicaid, enter patient's Medicaid ID Number

7 Enter patient's first and last name

8 Enter patient's date of birth

For more information on completing the MPV Spreadsheet, watch the tutorial entitled: [Completing the Medicaid Patient Volume Spreadsheet](#)