



## **UPDATE**

### **Notification to Current Fiscal Intermediaries Regarding Upcoming Notification Dates**

**To:** Current Fiscal Intermediaries (FIs)

**DATE:** January 29, 2025

**UPDATE:** The purpose of this communication is to remind current FIs about the upcoming notification required under Social Services Law Section 365-f(4-d)(a)(i).

As of April 1, 2025, fiscal intermediary services shall be provided only by the Statewide Fiscal Intermediary (SFI) or its subcontractors. All other entities, including current FIs, must cease providing fiscal intermediary services on March 31, 2025.

Social Services Law Section 365-f(4-d)(a)(i) requires all current FIs ceasing operation to **deliver a written notice at least 45 calendar days** before discontinuing FI services to the affected consumers (or the consumers' designated representatives), the consumers' personal assistants, the Local District of Social Services (LDSS) and Managed Care Organizations (MCOs) with which the current FI contracts, and the Department of Health (the Department). **FIs that are ceasing operations on March 31, 2025 must deliver the statutory required notice no later than Friday, February 14, 2025.**

To assist current FIs with meeting this obligation and to ensure continuity of care, the Department has developed several options of template notices, which are available on the Department's [CDPAS website](#). The templates contain the required statutory notice and factual information regarding the date the current FI plans to cease providing FI services, the SFI contact information, and other relevant information to facilitate a smooth transition for the consumers you served. Current FIs must use one of these templates to provide the written notice in accord with the Consumer Directed Personal Assistance Program (CDPAP) Statewide Fiscal Intermediary Transition Policy for Current Fiscal Intermediaries that was issued on December 6, 2024.

Copies of all notifications must be sent to the Department via a HIPAA compliant email to [StatewideFI@health.ny.gov](mailto:StatewideFI@health.ny.gov) with the subject line: "FI Withdrawal Notices."

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Questions regarding these SFI transition provisions should be directed to the Department at [StatewideFI@health.ny.gov](mailto:StatewideFI@health.ny.gov).