

Uniform Assessment System for New York

Accessing the UAS-NY



May 22, 2013

Agenda



- Fundamental UAS-NY Concepts
- UAS-NY Roles
- Health Commerce System
- Examples of Organizational Set up in HCS

Fundamental Concepts



- Shared access to a consumers case files
- Roles govern what data a person can do and edit

Fundamental Concepts



UAS-NY Statewide Case Files

Karen Adams
Watertown,
NY

David Ayers
Nassau, NY

Betty Johnson
Syracuse, NY

Thomas Cast
Glenville, NY

Catherine Jones
Troy, NY

Fundamental Concepts



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Troy, NY



Organizaion A

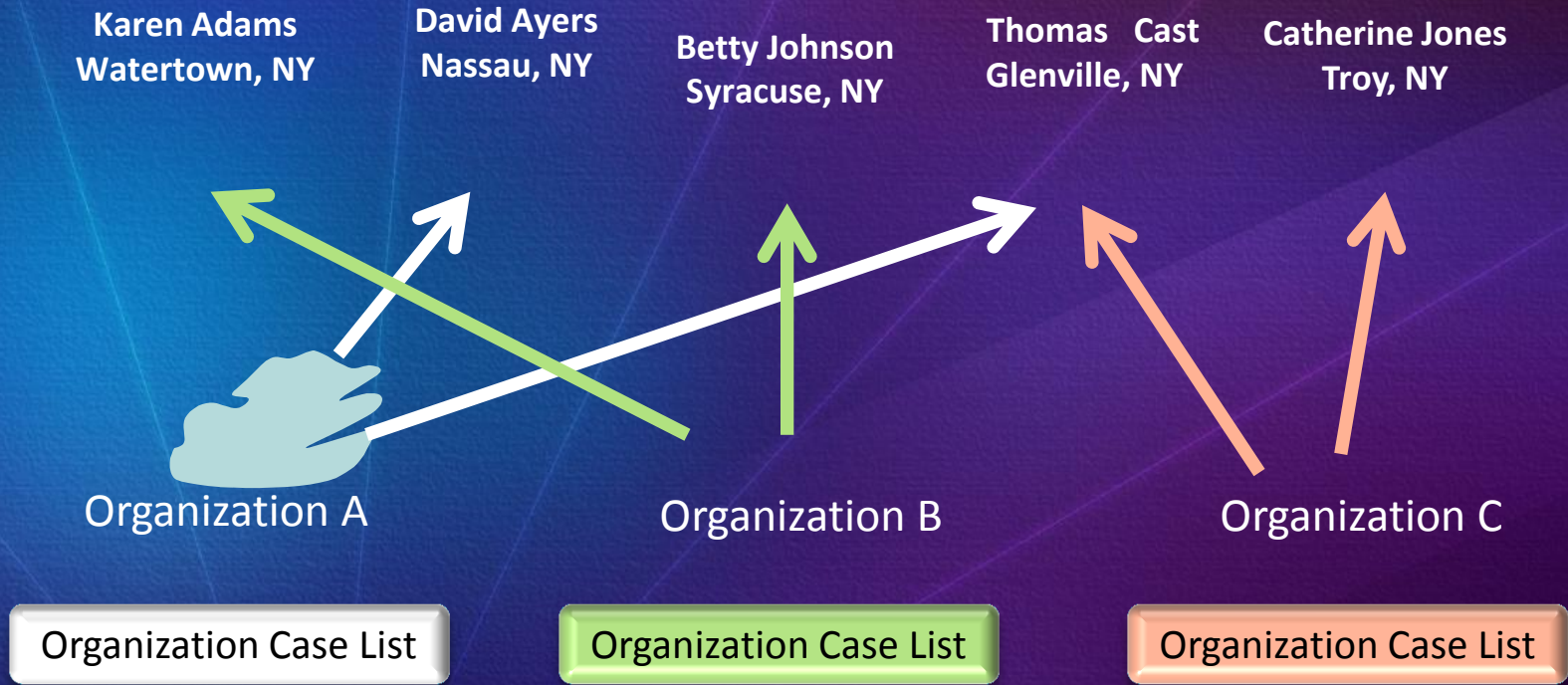
Organization B

Organization C

Fundamental Concepts



UAS-NY Statewide Case Files



Fundamental Concepts



UAS-NY Statewide Case Files

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Troy, NY



Organization A
UAS-40
UAS-45

Organization B
UAS-15
UAS-30
UAS-40
UAS-45

Organization C
UAS-15
UAS-50

UAS-NY Role-based System



- ❖ UAS-NY system uses the role to govern:
 - what actions the user can take
 - what data the user can see or edit

UAS Role Name	Generally Intended For:
UAS-15	Administrative Staff
UAS-20	Review/Consult/OT, PT, ST
UAS-30	Social Assessors
UAS-35	Social Assessor Supervisors
UAS-40	Nurse Assessors
UAS-45	Nurse Assessor Supervisors
UAS-50	Managers

Considerations When Assigning Roles



- ❖ Who in your organization will be given permission to conduct a statewide search on behalf of the organization?
- ❖ Who will be responsible for attesting to the organization's business need to access an individual's record?
- ❖ Who is responsible for creating the organization's case list?
- ❖ Who will be responsible for updating an individual's basic information?

Health Commerce System



- ❖ Designed for sharing health-related information with health organizations in New York State
- ❖ Built with security protocols to manage organization and user access
- ❖ Each user is required to have their own account

Organizations in the HCS



❖ **Organization Creation in the HCS**

❖ **Organization Types with Access to UAS-NY**

County DSS

Adult Care Facilities

Home Health Agencies

LHCSA

Managed Care

Managed Long Term Care

Nursing Home (adhcp)

Personal Care

RRDC

❖ **Impacts**

- HCS account set up
- Trust Level 3 Assurance
- Organization Case List

HCS Coordinator Primary Responsibilities



- ❖ Setting up HCS Accounts
- ❖ Establishing Trust Level 3
- ❖ Assigning UAS-NY Roles
- ❖ Providing Training on Using HCS



Example 1: LDSS and Most Organizations

1. **UAS-NY Coordinator** identifies staff who need access to UAS-NY and role
2. **HCS Coordinator** generates account request documents
3. **Staff person** signs and gets documents notarized
4. **HCS Coordinator** mails original signed and notarized documents to CAMU
5. **CAMU** will create accounts
6. **Staff person** activates account
7. **HCS Coordinator** establishes Trust Level 3 Assurance
8. **HCS Coordinator** assigns UAS-NY Role
9. **HCS Coordinator** trains staff to access and use HCS (as needed)

Example 1: LDSS and Most Organizations



Organizations/Roles Selector

Name: Scott

List of Organization:

	Organization Name	Role Name
<input type="radio"/>	Z Test Managed LTCP	UAS-45

Continue



Example 1: LDSS and Most Organizations

Organizations/Roles Selector

Name: Scott

List of Organization:

	Organization Name	Role Name
<input type="radio"/>	Z Test Managed LTCP	UAS-50
<input type="radio"/>	Z Test Managed LTCP	UAS-45

Continue



Example 1: LDSS and Most Organizations

**Organization A:
Org type: County DSS**

User A - UAS Role
User B - UAS Role
User C - UAS Role

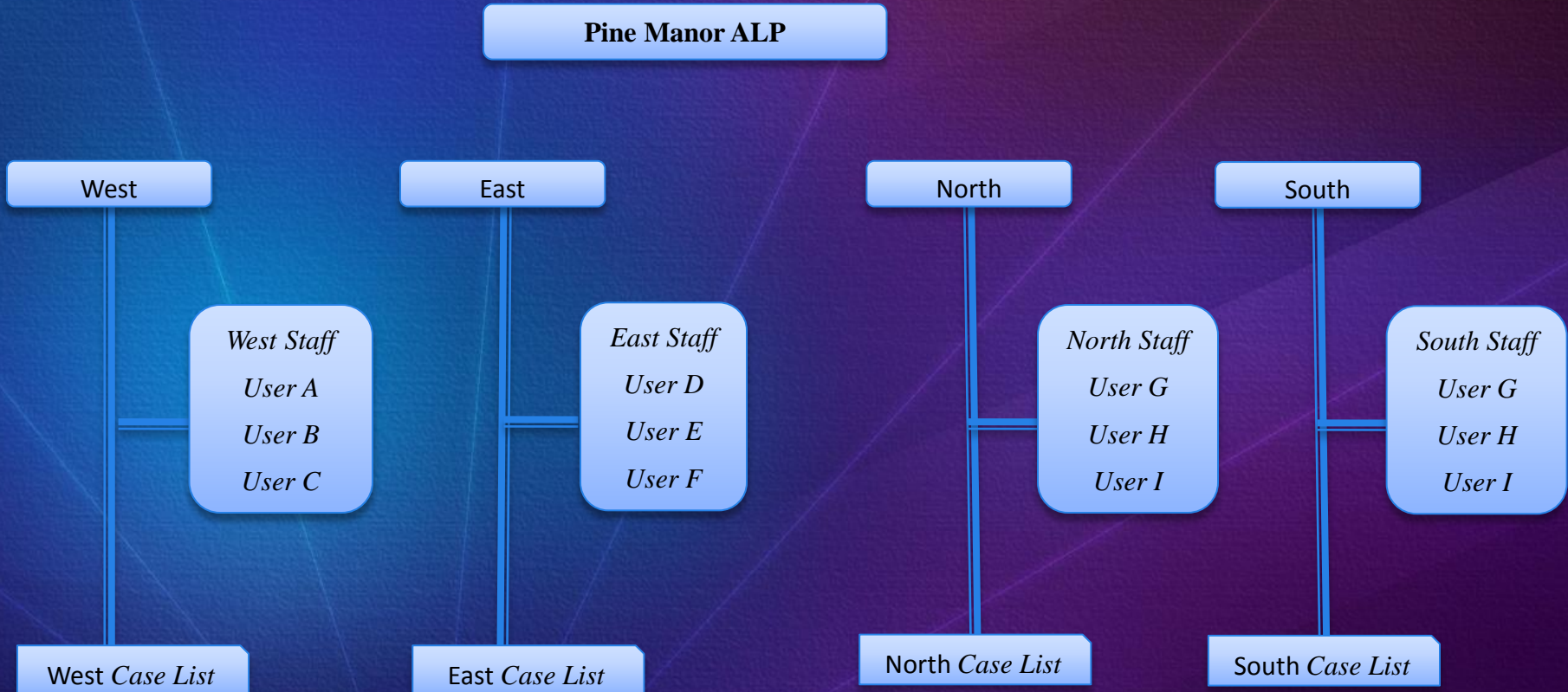
*Organization A
Case List*



Example 2: Organizations with Multiple HCS Entries

Org ID	Organization Name	County
240-G-878	Pinewood ALP	Erie
568-F-264	Pine Manor ALP - West	Albany
294-R-648	Pine Manor ALP – East	Schenectady
549-H-258	Pine Manor ALP – South	Schenectady
638-B-294	Pine Manor ALP – North	Oswego

Example 2: Organizations with Multiple HCS Entries





Example 2:

Organizations with Multiple HCS Entries

1. UAS-NY Coordinator identifies staff who need access to UAS-NY and role **by op cert/license**
2. HCS Coordinator generates account request documents **by op cert/license**
3. Staff person signs and gets documents notarized
4. HCS Coordinator mail original signed and notarized documents to CAMU
5. CAMU will create accounts
6. Staff person activates account
7. HCS Coordinator establishes Trust Level 3 Assurance
8. HCS Coordinator assigns UAS-NY Role **by op cert/license**
9. HCS Coordinator trains staff to access and use HCS (as needed)



Example 3: Organizations with Multiple HCS Entries and Shared Staff





Example 3: Organizations with Multiple HCS Entries and Shared Staff

Organizations/Roles Selector

Name: Scott

List of Organization:

	Organization Name	Role Name
<input type="radio"/>	West	UAS-50
<input type="radio"/>	East	UAS-50

Continue



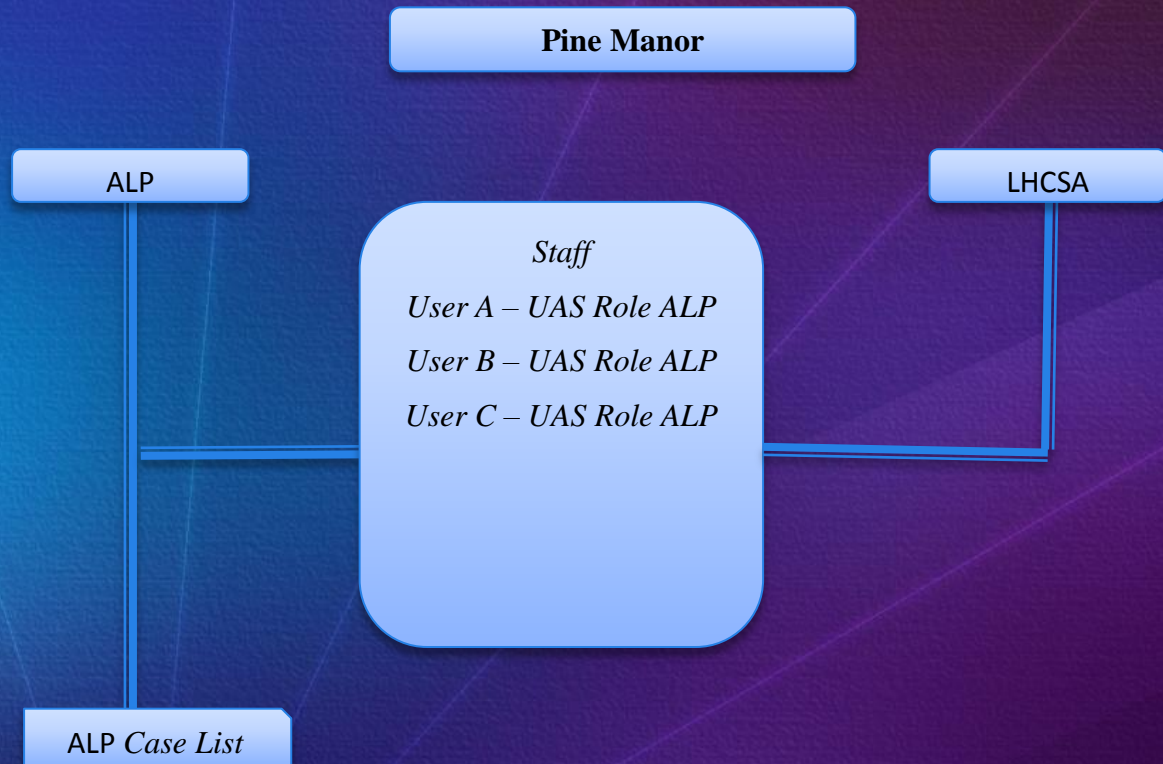
Example 3:

Organizations with Multiple HCS Entries and Shared Staff

1. UAS-NY Coordinator identifies staff who need access to UAS-NY and role
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Example 4:

Organization with Multiple Organization Types and Shared Staff

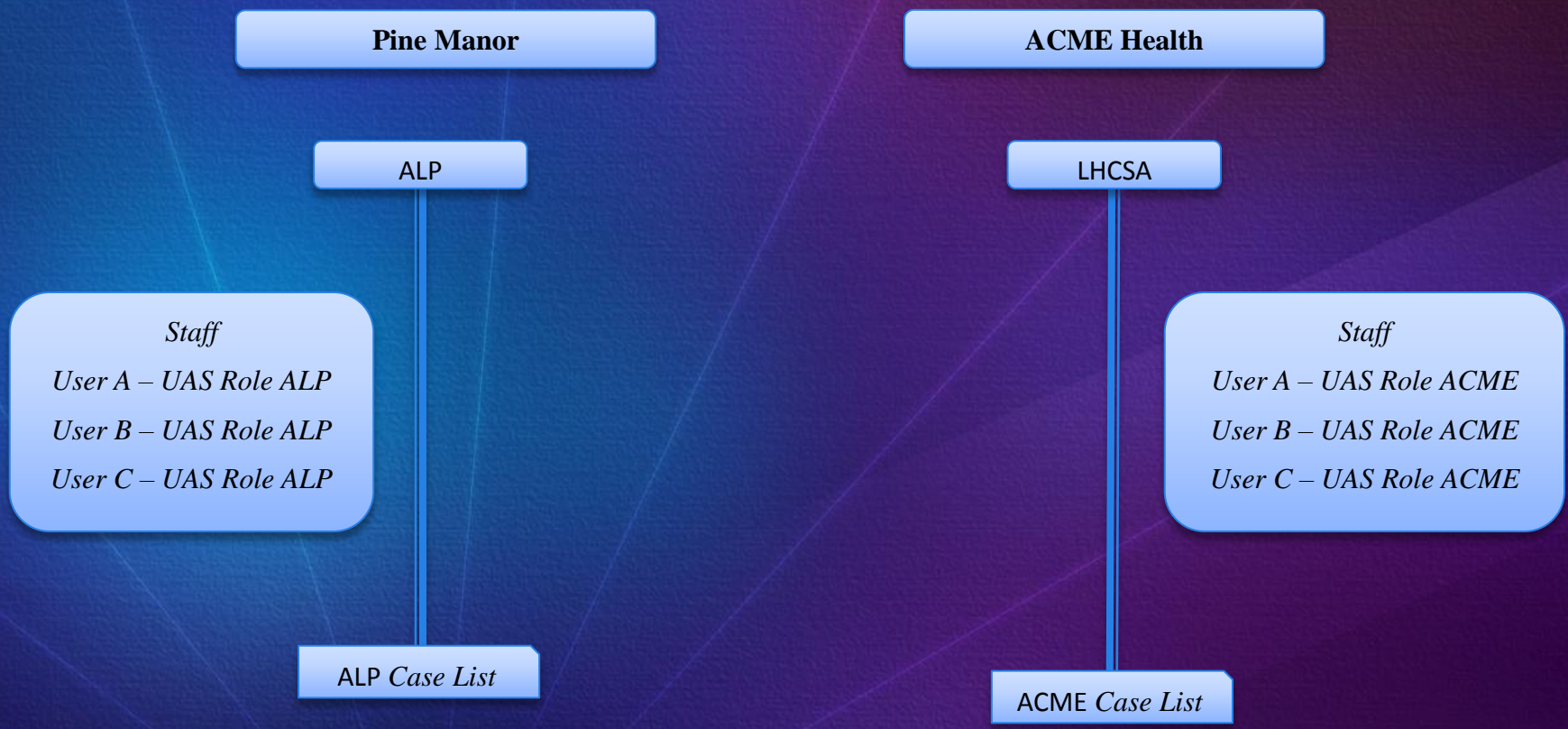




Example 4: Organization with Multiple Organization Types and Shared Staff

1. UAS-NY Coordinator identifies staff who need access to UAS-NY and role
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5. CAMU will create accounts
6. Staff person activates account
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8. HCS Coordinator assigns UAS-NY Role **by op cert/license**
9. HCS Coordinator trains staff to access and use HCS (as needed)

Example 5: Two Organizations





Additional information can be found on DOH Website
[http://www.health.ny.gov/health_care/medicaid/redesign/
uniform_assessment_system/index.htm](http://www.health.ny.gov/health_care/medicaid/redesign/uniform_assessment_system/index.htm)

Questions may be emailed to:
uasny@health.state.ny.us

Call UAS-NY Support Desk
Monday – Friday
8:30 AM – 4:00 PM
518-408-1021



Questions concerning the HCS and UAS-NY