NEW YORK STATE | Department of Health

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Medical Aid in Dying Reporting Guidance

1. Introduction

Effective August 5, 2026, the attending physician who prescribes medication for medical aid in dying pursuant to Public Health Law Article 28-F is required to report the following information via the MAID Reporting Form https://smartforms.health.ny.gov/maid on the Health Commerce System (HCS) to NYS Department of Health within five days of issuing the prescription:

Patient Information including:
- First Name
- Last Name
- Date of Birth (DOB)
- Gender
- County of Residence
- Care Setting (private residence, adult care facility, hospice facility, nursing home, hospital)

Attending Physician Information including:
- Physician name
- Practitioner license title (NYS License Certificate)
- Practitioner license number (NYS License Certificate)

Consulting Physician (who confirms that the patient has a terminal illness or condition and has made a voluntary, informed decision to request medication for MAID) Information including:
- Physician name
- Practitioner license title (as listed on NYS License Certificate)
- Practitioner license number (as listed on NYS License Certificate)

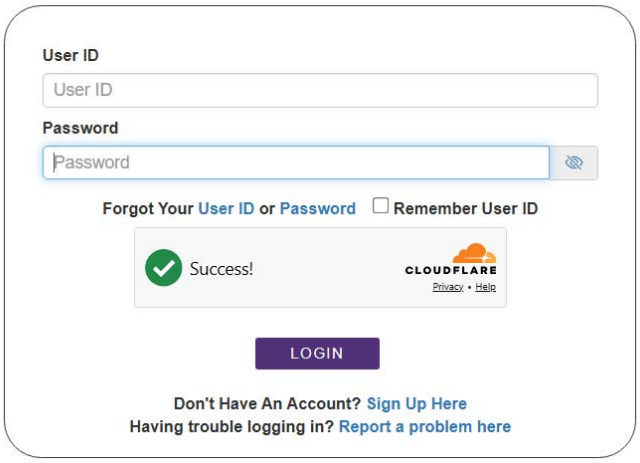
Mental Health Professional (who determines that the patient has decision-making capacity) Information including:
- Mental Health professional name
- Practitioner license title (as listed on NYS License Certificate)
- Practitioner license number (as listed on NYS License Certificate)

Terminal Illness/Medication Information including:
- Date Prescription was Prescribed
- Medication Name
- Medication Dosage Form
- Medication Strength/Amount (in the correct units of measurement – e.g. weight mcg, mg, g, volume mL)

2. Accessing and Submitting the MAID Reporting Form

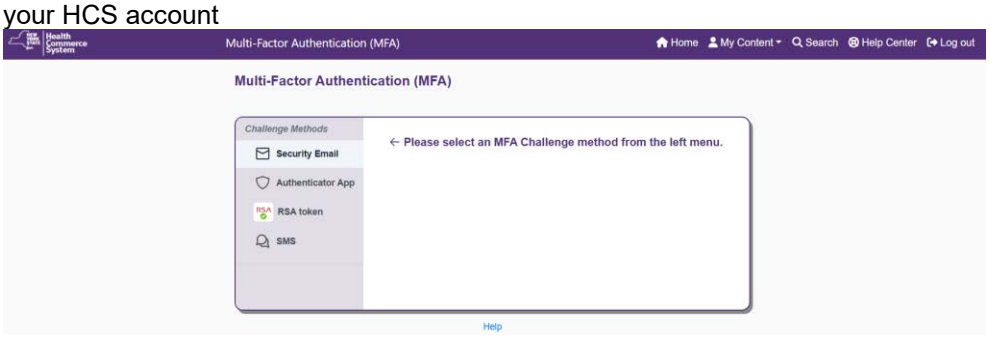
You can access the MAID Reporting Form, by using this link: http://smartforms.health.ny.gov/maid

1. Log in with your HCS account
2. Issues or concerns logging in, please reach out to the Health Commerce System and ask to speak with a Health Commerce Trainer for further assistance. They can be reached at 518-473-1809 or 1-866-529-1890.

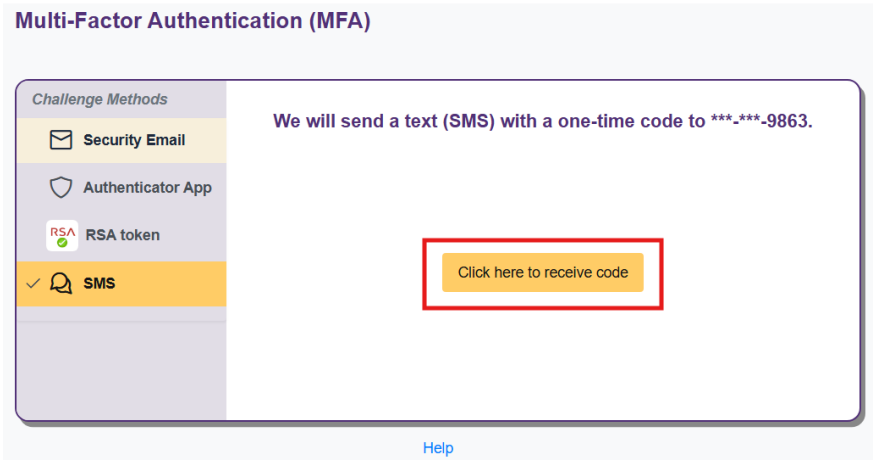


If you do not have a HCS account, please follow this instruction to set up a HCS account for medical professionals [Paperless HCS Medical Profession Account]

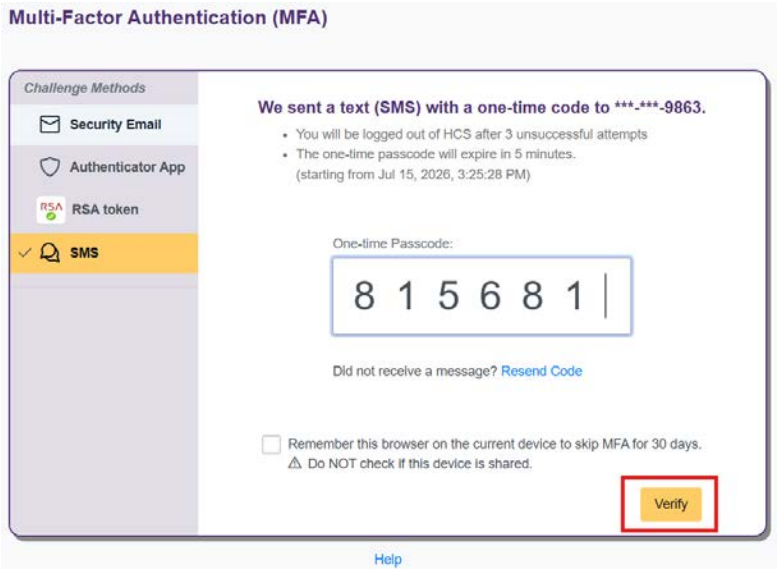
1. As the MAID Reporting Form contains Protected Health Information (PHI), the next screen is Multi-Factor Authentication (MFA) Challenge, where you will select the MFA method you have set up with your HCS account



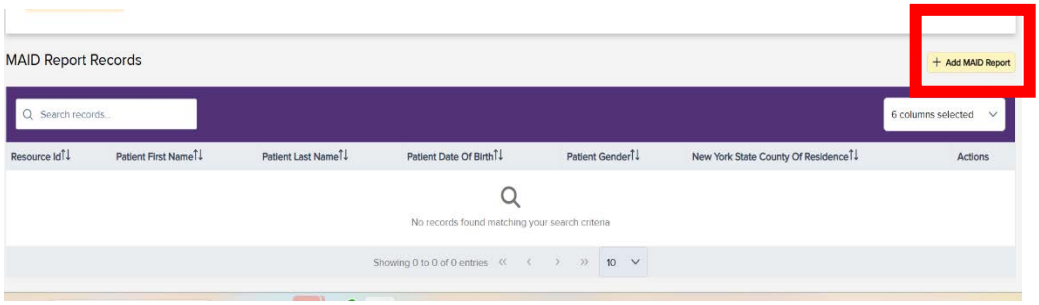
2. Click the button for a passcode to be sent to the selected method



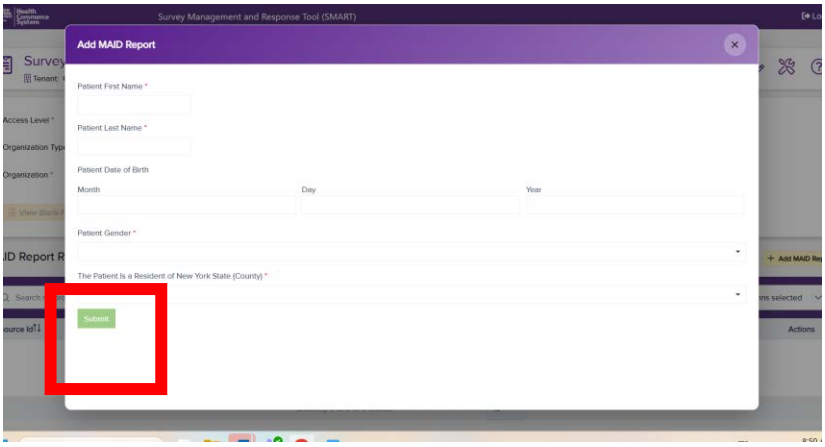
3. Enter the code and click verify



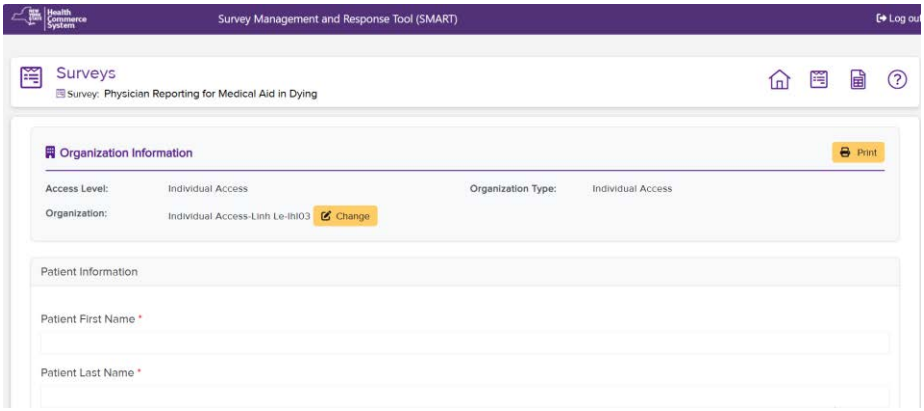
4. To add a new MAID Report, select +Add MAID Report



5. A pop up will show, fill in all information regarding the patient and click submit



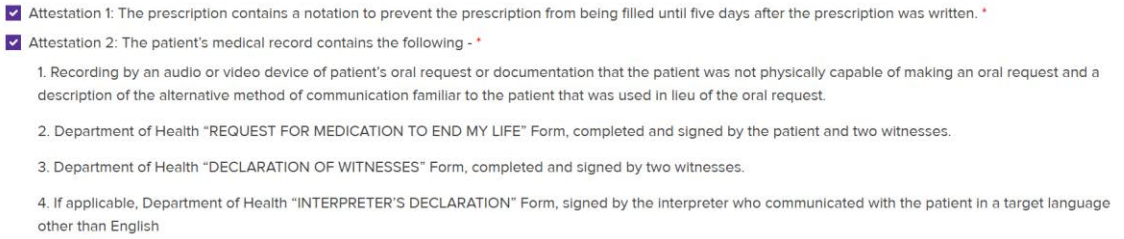
6. After submitting the patient information, the application will open the MAID Reporting Form



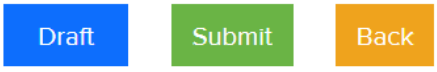
7. Complete the MAID Reporting Form by answering the questions and providing required information

Note: Attending Physician Information section will be pre-filled with information from your NYS License Certificate issued by the Board of Regents of the University of the State of New York.

8. At the bottom of the form, please read and check both attestation boxes before submission



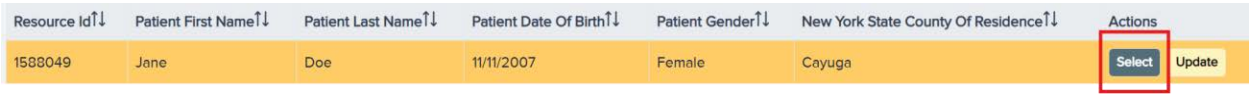
9. Click "Submit" once completed, or "Draft" to save your progress and come back later.



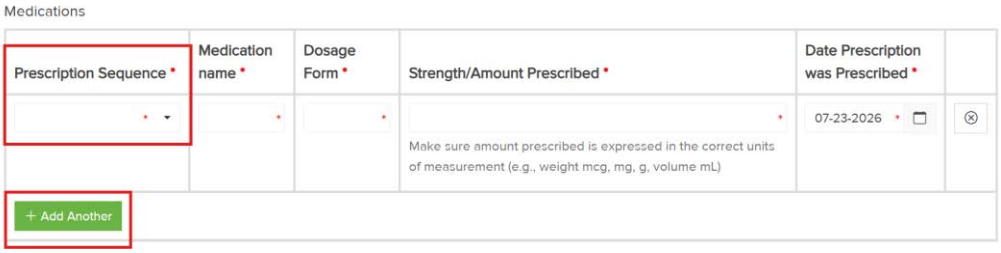
10. You can download a PDF of the form for your record at any point by clicking "Print" at the top of the screen.

11. If you need to access a patient you have previously drafted or submitted, click ‘select’ next to the patient’s name

12. If you have issued more than one MAID prescription for a patient, click the Select button for that patient record to add subsequent prescription



13. In the Medications section, click Add Another button and select the Prescription Sequence i.e. 1st Prescription or 2nd Prescription etc.



14. After you have added another prescription to the MAID patient, scroll to the bottom and click submit or draft to save new changes.