



Policy Statement

Health Commerce System EMS Provider Search and EMS Provider Online Certification

Purpose

To provide instructions for EMS Agencies and EMS Providers on how to access the Health Commerce System (HCS) and verify EMS provider certifications.

The system also allows EMS Providers who are affiliated with an EMS agency to download a PDF version of their current certification. An EMS provider must complete all four steps for a copy of their digital card to appear when they do an EMT search for their EMT certification.

Policy

Attached are four documents to assist EMS Agencies and EMS Providers to access the Health Commerce System. Each EMS Agency should have a designated HCS Coordinator. For EMS Agencies that do not have an HCS Coordinator or need to change their HCS Coordinator please contact your Regional EMS Program Agency for assistance.

The following documents are located on Bureau of EMS policy page with this policy statement.

- Step 1 - **EMS Provider** - Instructions to Create a HCS Account
- Step 2 - **EMS Agency HCS Coordinator** - HCS Process to Affiliate an EMS Provider with an EMS Agency
- Step 3 - **EMS Provider** - HCS Process to Update EMS Provider Licensure and Certification Information
- Step 4 - **EMS Provider or EMS Agency** - HCS EMT Search Instructions

Should an EMS Agency or EMS Provider have any questions related to this process please contact your Regional EMS Program Agency.