



Department of Health

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Governor

JAMES V. McDONALD, MD, MPH
Commissioner

JOHANNE E. MORNE, MS
Executive Deputy Commissioner

January 03, 2025

DAL: DHCBS 25-01

Subject: 2023 CHHA/LTHHCP Statistical Report
2023 Hospice Cost and Utilization Report

Dear Administrator:

The Center of Home and Community Based Services (DHCBS) will activate the 2023 annual Statistical Reports for Certified Home Health Agencies (CHHAs), Long Term Home Health Care Programs (LTHHCPs), and the 2023 Cost and Utilization Report for Hospices on January 3, 2025. The reports will be activated and available for completion from this date through February 28, 2025.

These reports are used to collect qualitative and quantitative information used to make policy decisions regarding the home care and hospice industry. With the constant changes occurring in the health care delivery system and the increased emphasis and reliance on the availability of home and community-based services, the availability of complete and accurate data is increasingly important.

All CHHAs, LTHHCPs, and Hospices are required to complete and submit their 2023 report. Failure to submit all required information in the appropriate format will subject the agency to an enforcement action under Section 12 of the Public Health Law, resulting in the agency being liable for civil penalties of violations of Article 36 (for CHHAs and LTHHCPs) or Article 40 (for Hospices) of the Public Health Law and New York State Medical Facilities Code. Administrators should be aware that the New York State Department of Health's ability to make an affirmative statement to the Agency's character and competence will be negatively impacted if an enforcement action for failure to submit is pursued. Furthermore, any certificate of need applications currently in process for CHHA & Hospices determined to be delinquent for this submission will not be processed.

CHHA's & Hospices are strongly encouraged to enter and submit data as early as possible. CHHA's & Hospices that wait until the last week to enter data may encounter extended system delays and wait times for support due to limited system and personnel resources.

Attached to this letter are instructions for completing and submitting the statistical report.

Please send questions and requests for assistance to HCStatRpts@health.ny.gov.

Thank you for your assistance with this essential data reporting.

Sincerely,

Mildred P. Ferriter, MBA
Director, Division of Home & Community Based Services
Surveillance

Attachment

cc: Valerie Deetz
Michael Chittenden
Kara Travis